

**MINUTES  
REGIONAL SOLID WASTE ASSOCIATION  
REGULAR MEETING**

**October 3, 2019  
9:00 a.m.**

**Fletcher Cove Community Center  
133 Pacific Avenue  
Solana Beach, CA**

**BOARD MEMBERS IN ATTENDANCE:**

**Council Member Joe Green, City of Vista – RSWA Vice-Chairperson  
Mayor Catherine Blakespear, City of Encinitas – RSWA Secretary  
Council Member Dave Grosch, City of Poway – RSWA Treasurer  
Council Member Mike Morasco, City of Escondido  
Council Member Sherryl Parks, City of Del Mar  
Council Member Judy Hegenauer, City of Solana Beach**

**STAFF RESOURCES IN ATTENDANCE:**

**James H. Eggart, General Manager/General Counsel  
Mike Sylvia, Finance Director – City of Vista  
Ashlee Stratakis, Management Analyst, Public Works Department – City of Encinitas**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Vice-Chairperson Green called the meeting to order at 9:11 a.m. Chairperson Morrison was absent. All other Board members were in attendance.

Vice-Chairperson Green led the Board in the Pledge of Allegiance.

**2. SWEARING IN OF NEW BOARD MEMBERS**

None.

3. **ORAL COMMUNICATIONS**

This item was scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association.

Jessica Toth of the Solana Center for Environmental Innovation addressed the Board regarding the organization's events and programs.

4. **CONSENT CALENDAR**

The Consent Calendar included the following items:

- A. Minutes of the July 11, 2019 Meeting of the Board of the Regional Solid Waste Association – Recommended Action: Receive and File
- B. RSWA Website Activity Report for the first quarter of FY 2019/2020 – Recommended Action: Receive and File

**MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR.**

(Motion by Secretary Blakespear / Second by Board Member Morasco). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes: Morasco, Hegenauer, Parks, Grosch, Blakespear, Green**

**Nays:**

**Abstain:**

**Absent: Morrison**

5. **PRESENTATION**

Rimga Viskanta of the City of Solana Beach provided a presentation regarding the City's Ordinance regulating food service ware, polystyrene and plastic bottles in furtherance of protecting the environment and reducing single-use plastics and waste.

6. **FINANCE AND BUDGET – INFORMATION & ACTION ITEMS**

- A. **Review Final Budget and Expenditure Status and Investment Report for FY 2018/2019 – Information Item (Receive and File)**

General Manager Eggart reviewed the Financial Status and Cash Activity Reports as of June 30, 2019, the Investment Report for FY 2018/2019, and the Adopted Budget for FY 2019/2020 and 2020/2021. Details were provided to the Board Members in their respective agenda packets. For FY 2018/2019, actual revenues were 110% of

budgeted revenues, and actual expenditures were 96% of budgeted expenditures. RSWA had a fund balance of \$483,488 at the end of the Fiscal Year.

**MOTION WAS MADE TO RECEIVE AND FILE THE FINAL BUDGET AND EXPENDITURE STATUS AND INVESTMENT REPORT FOR FISCAL YEAR 2018/2019 AS PRESENTED.** (Motion by Board Member Morasco / Second by Treasurer Grosch). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes:** Morasco, Hegenauer, Parks, Grosch, Blakespear, Green

**Nays:**

**Abstain:**

**Absent:** Morrison

**B. RSWA Investment Report for the First Quarter of Fiscal Year 2019/2020 – Information Item (Receive and File)**

General Manager Eggart reported that the investment report of the first quarter of Fiscal Year 2019/2020 was not yet available. The Board did not take any action.

**C. Review Budget and Expenditure Status for the First Quarter of Fiscal Year 2019/2020 – Information Item (Receive and File)**

General Manager Eggart reviewed the Financial Status and Cash Activity reports as of September 25, 2019. Details were provided to the Board Members in their respective agenda packets. The year-to-date activity reflected in the reports show actual revenues of \$68,513 and actual expenditures of \$223,333. RSWA had a fund balance of \$324,347 as of September 25, 2019.

**MOTION WAS MADE TO RECEIVE AND FILE THE BUDGET AND EXPENDITURE STATUS FOR THE FIRST QUARTER OF FISCAL YEAR 2019/2020 AS PRESENTED.** (Motion by Board Member Morasco / Second by Treasurer Grosch). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes:** Morasco, Hegenauer, Parks, Grosch, Blakespear, Green

**Nays:**

**Abstain:**

**Absent:** Morrison

**D. Report on Environmental Enhancement Fund Distribution and Press Release – Information Item (Receive and File)**

General Manager Eggart provided a report on the Environmental Enhancement Program distributions to the RSWA Member Cities and reviewed the proposed press release. A written report and copy of the proposed press release were provided

to the Board Members in their respective agenda packets. The amounts distributed to each Member City was as follows:

- Vista: \$52,427
- Encinitas: \$34,301
- Poway: \$29,129
- National City: \$22,312
- Solana Beach: \$7,505
- Del Mar: \$4,326

**MOTION WAS MADE TO RECEIVE AND FILE THE REPORT ON ENVIROMENTAL ENHANCEMENT FUND DISTRIBUTION AND PRESS RELEASE AS PRESENTED.** (Motion by Board Member Parks / Second by Treasurer Grosch). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

**Ayes: Morasco, Hegenauer, Parks, Grosch, Blakespear, Green**

**Nays:**

**Abstain:**

**Absent: Morrison**

**7. HOUSEHOLD HAZARDOUS WASTE (HHW) AND OTHER SOLID WASTE ISSUES – INFORMATION ITEMS**

**A. HHW Participation Reports – Information Item**

Ashlee Stratakis of the City of Encinitas reviewed the HHW participation summary reports for the first quarter of Fiscal Year 2019/2020 and responded to Board Member questions. Copies of the reports were provided to the Board Members and the public at the Meeting. No action was taken.

**B. Legislative Update – Information Item**

General Manager Eggart updated the Board on pending legislative matter of interest relating to solid waste, organic waste, and household hazardous waste. A memorandum summarizing the pending legislation of interest was provided to the Board Members in their respective agenda packets. A PowerPoint presentation was also provided. No action was taken.

Board Member Morasco left the Meeting at 10:17 a.m.

**C. Update on HHW Issues, Organics Disposal Issues, and Other Potential Future Issues – Information Item**

General Manager Eggart indicated that materials had been included in the Agenda Packet about the Solana Beach ordinance regulating food service ware, polystyrene and plastic bottles, recent closures of rePlanet CRV recycling centers, and pertinent legislation.

General Manager Eggart updated the Board on the potential for contracting with the County of San Diego for the extension of HHW handling services to County residents at the City of Vista HHW Facility. It was reported that discussions concerning the Vista Facility are on hold pending completion of discussions between the County and the City of Escondido regarding use of the Escondido HHW Facility by County residents. Elmer Heap of EDCO and Laura Robinson of the City of Escondido advised the Board that discussions between the City of Escondido and the County of San Diego were ongoing.

General Manager Eggart reported that CalRecycle had revised its proposed regulations to implement SB 1383 for Organic Waste Methane Emissions Reductions in response to comments during the formal rulemaking process and opened up another public comment period. He indicated that the Board would receive a presentation in the future on the new regulations once they were finalized.

Elmer Heap of EDCO also updated the Board on the status of construction of EDCO's anaerobic digester facility. Mr. Heap indicated that the digester facility is anticipated to be completed by the end of 2020 and EDCO anticipates begin organic waste collection service in January of 2021.

**8. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS**

**A. Review Future Meeting Schedule – Possible Action Item**

This item was scheduled for discussion and approval of the future meeting schedule. It was noted that the previously approved meeting schedule was as follows:

January 9, 2020  
April 2, 2020  
July 2, 2020

No action was taken to change the meeting schedule.

**B. Reports by Board Members and/or RSWA Staff Regarding Conferences  
Attended – Information Item**

This item was scheduled to provide an opportunity for Board Members or RSWA staff to report on conferences attended. No Board Members attended conferences since the last Board meeting.

**9. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND  
GENERAL MANAGER**

General Manager Eggart provided the Board with information about the I Love a Clean San Diego 65<sup>th</sup> Anniversary Celebration on November 7, 2019 fundraiser event.

General Manager Eggart advised the Board that there would not a Food Waste Solutions Summit by San Diego Food System Alliance this year, and that the organization was instead planning a new initiative and event for 2020.

General Manager Eggart also reported that RSWA had contracted with CapForge Bookkeeping in Carlsbad and confirmed that all Board Members had received their direct deposits.

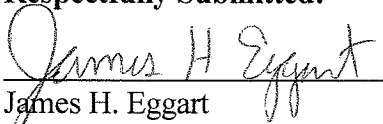
General Manager Eggart also provided the Board information about the upcoming WasteCon conference in Phoenix, Arizona, October 21<sup>st</sup> through 24<sup>th</sup>.

Secretary Blakespear asked whether RSWA had a weighted vote mechanism or whether it is “one city one vote.” General Manager Eggart advised that it is “one city one vote” and that a change would require amendment of the Joint Powers Agreement.

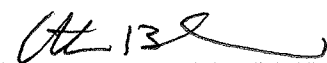
**11. ADJOURNMENT**

Vice-Chairperson Green adjourned the meeting at 10:27 a.m. to the meeting of January 9, 2020 at 9:00 a.m. at the Fletcher Cove Community Center, 133 Pacific Avenue, Solana Beach.

**Respectfully Submitted:**

  
James H. Eggart  
General Manager

**Approved:**

  
Catherine Blakespear  
RSWA Secretary