

**MINUTES  
REGIONAL SOLID WASTE ASSOCIATION  
REGULAR MEETING**

**January 7, 2021  
9:00 a.m.**

**VIA TELECONFERENCE / VIDEO CONFERENCE ONLY  
Fletcher Cove Community Center  
133 Pacific Avenue  
Solana Beach, CA**

**Pursuant to California Governor Newsom's Executive Order N-29-20, and in the interest of public health, this meeting was conducted utilizing teleconferencing and electronic means only.**

**BOARD MEMBERS IN ATTENDANCE:**

**Council Member Ron Morrison, City of National City – RSWA Chairperson  
Deputy Mayor Joe Green, City of Vista – RSWA Vice-Chairperson  
Mayor Catherine Blakespear, City of Encinitas – RSWA Secretary  
Council Member Dave Grosch, City of Poway – RSWA Treasurer  
Deputy Mayor Mike Morasco, City of Escondido  
Deputy Mayor Dwight Worden, City of Del Mar  
Deputy Mayor Kristi Becker, City of Solana Beach – Alternate**

**STAFF RESOURCES IN ATTENDANCE:**

**James H. Eggart, General Manager/General Counsel  
Mike Sylvia, Finance Director – City of Vista  
Ashlee Stratakis – City of Encinitas  
Rimga Viskanta – City of Solana Beach**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Morrison called the meeting to order at 9:03 a.m.

Secretary Blakespear led the Board in the Pledge of Allegiance.

**2. SWEARING IN OF NEW BOARD MEMBERS**

None.

**3. ORAL COMMUNICATIONS**

This item was scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association. The Association may receive comments but no action may be taken.

Jessica Toth of Solana Center discussed the increase in food and electronic waste disposal in landfills and other behavioral changes happening during Covid and reported that the Solana Center was offering a series of webinars in response.

Jim Ambroso of EDCO followed up on Jessica Toth's comments and provided additional information on the increase in municipal solid waste disposal.

Secretary Blakespear mentioned the SANDAG litter abatement subcommittee and efforts to reduce trash on freeways.

Chairperson Morrison and Board Member Morasco each commented on homelessness as a source of litter on freeways and safety issues.

**4. CONSENT CALENDAR**

The consent calendar included the following items:

- A. Minutes of the October 1, 2020 Meeting of the Board of the Regional Solid Waste Association – Recommended Action: Receive and File
- B. RSWA Website Activity Report for the second quarter of FY 2020/2021 – Recommended Action: Receive and File

**MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR.**

(Motion by Secretary Blakespear, City of Encinitas / Second by Vice-Chairperson Green, City of Vista). Motion was approved by a vote of 6 ayes, 0 nays, and 1 abstain.

**Ayes: Morasco, Becker, Grosch, Blakespear, Green, Morrison**

**Nays:**

**Abstain: Worden**

**Absent:**

**5. PRESENTATION**

Roberta Goldenpenny, Cara Morgan, and Jill Lerner of CalRecycle provided a presentation to the Board regarding the new SB 1383 Organic Waste Reduction Regulations and responded to questions from Board Members.

At the request of Secretary Blakespear, Chairperson Morrison moved Agenda Item 7.A. up to be addressed next.

**7. HOUSEHOLD HAZARDOUS WASTE (HHW), ORGANIC WASTE, AND OTHER SOLID WASTE ISSUES – INFORMATION AND POSSIBLE ACTION ITEM(S)**

**A. Update on SB 1383 Compliance Support Services Procurement and Cost Share Agreement – Information Item**

General Manager Eggart, Ashlee Stratakis of the City of Encinitas, and Rimga Viskata of the City of Solana Beach provided an update to the Board on the selection of consultants to provide SB 1383 compliance services and discussions between the Member Cities on a cost sharing arrangement. It was noted that at the October 2, 2020 Board Meeting, the Board voted to approve the expenditure of funds up to the amounts in the approved Budget to fund services to assist RSWA Members to comply with SB 1383 related obligations and authorized the General Manager to enter into contracts with consultants and/or one or more RSWA Members to facilitate the funding and/or the provision of such services to Member Cities. It was reported that staff from the Member Cities have met several times and plan to further meet to evaluate proposals and to better refine the services needed that can be funded by RSWA. The Board requested that the General Manager provide a further update at the April 1, 2021 Board meeting.

Board Member Morasco left the meeting at 10:30 a.m.

**6. FINANCE AND BUDGET - INFORMATION & ACTION ITEMS**

**A. Review Budget and Expenditure Status for the Second Quarter of Fiscal Year 2020/2021 - Information Item (Receive and File)**

Treasurer Grosch, General Manager Eggart, and Fiduciary Agent Sylvia of the City of Vista reviewed the second quarter Financial Status and Cash Activity reports as of November 30, 2020. Details were provided to the Board Members and public in their respective agenda packets. The year-to-date activity reflected in the reports show actual revenues of \$139,039 and actual expenditures of \$238,602 through November 30, 2020. As of November 30, 2020, RSWA had a fund balance of \$389,981, which includes \$80,000 in reserves for HHW facility closures.

**MOTION WAS MADE TO RECEIVE AND FILE THE FINANCIAL STATUS AND CASH ACTIVITY REPORTS FOR THE SECOND QUARTER OF FISCAL YEAR 2020/2021 AS PRESENTED.**

(Motion by Vice-Chairperson Green, City of Vista / Second by Treasurer Grosch, City of Poway). Motion was approved by a vote of 6 ayes, 0 nays, and 1 abstain.

**Ayes: Becker, Worden, Grosch, Blakespear, Green, Morrison**

**Nays:**

**Abstain:**

**Absent: Morasco**

Board Member Morasco returned to the meeting at 10:45 a.m.

**B. RSWA Investment Report for the Second Quarter of Fiscal Year 2020/2021 – Information Item (Receive and File)**

Treasurer Grosch, General Manager Eggart, and Fiduciary Agent Sylvia of the City of Vista reviewed the investment report as of November 30, 2020. All of RSWA's funds are invested in the City of Vista's portfolio. As of November 30, 2020, RSWA had an invested cash balance of \$485,064. Detail on the City of Vista's portfolio and investment activity through November 30, 2020 was provided to the Board Members in their respective agenda packets.

**MOTION WAS MADE TO RECEIVE AND FILE THE INVESTMENT REPORT FOR THE SECOND QUARTER OF FISCAL YEAR 2020/2021 AS PRESENTED.**

(Motion by Vice-Chairperson Green, City of Vista / Second by Treasurer Grosch, City of Poway). Motion was approved by a vote of 7 ayes, and 0 nays.

**Ayes: Morasco, Becker, Worden, Grosch, Blakespear, Green, Morrison**

**Nays:**

**Abstain:**

**Absent:**

**C. Review and Approval of Audit Report for Fiscal Year 2019/2020 – Action Item**

Shannon Ayala of Davis Farr presented an overview of the annual audit report prepared by Davis Farr. A copy of the audit report and audit letters was provided to the Board Members in their respective agenda packets. The recommendation was to approve the audit report, which includes the audit letters.

**MOTION WAS MADE TO APPROVE THE AUDIT REPORT FOR FISCAL YEAR 2019/2020 AS PRESENTED.**

(Motion by Board Member Morasco, City of Escondido / Second by Secretary Blakespear, City of Encinitas). Motion was approved by a vote of 7 ayes, and 0 nays.

**Ayes: Morasco, Becker, Worden, Grosch, Blakespear, Green, Morrison**

**Nays:**

**Abstain:**

**Absent:**

**D. Discussion of RSWA Financial Investment and Fiduciary Services – Potential Action Item**

General Manager Eggart advised the Board that the City of Vista has provided notice that it will no longer provide financial investment and fiduciary services to RSWA commencing July 1, 2021 and has requested that another RSWA Member take over this responsibility. Vice-Chairperson Joe Green and Vista Finance Director Mike Sylvia addressed the Board and explained the City of Vista's position. The Board discussed the City of Vista's request to transition responsibility for providing financial investment and fiduciary services to another RSWA Member, including creating a 5-year rotation between cities and paying a stipend. It was agreed that the Board Members should each discuss the issue with their City Managers and provided feedback to the General Manager by February 1<sup>st</sup>. The consensus of the Board was that the General Manager work with the Executive Committee to try to identify another City to take over the financial fiduciary responsibilities and to report back at the April 1<sup>st</sup> meeting.

**7. HOUSEHOLD HAZARDOUS WASTE (HHW), ORGANIC WASTE, AND OTHER SOLID WASTE ISSUES – INFORMATION AND POSSIBLE ACTION ITEM(S)**

**A. Update on SB 1383 Compliance Support Services Procurement and Cost Share Agreement – Information Item**

Item 7.A. was discussed following Item 5 (Presentation). See above.

**B. HHW Participation Reports - Information Item**

Ashlee Stratakis of the City of Encinitas reviewed the HHW participation summary reports for the second quarter of Fiscal Year 2020/2021 (excluding December) and responded to Board Member questions. Copies of the reports were provided to the Board Members and public in a supplement to the agenda packets. No action was taken.

**C. Legislative Update – Information Item**

General Manager Eggart advised the Board that the new legislative session was just beginning and that a report on any relevant newly introduced legislation will be provided at the April 1<sup>st</sup> meeting.

Roberta Goldenpenny of CalRecycle, Jim Ambroso of EDCO, and Jennifer Wagner of Clean Earth discussed the sunset of a statute providing alternative management standards for treated wood waste, current disposal options, and potential future legislation to address this issue. Ms. Wagner agreed to determine and advise the General Manager whether treated wood waste is currently being accepted at the HHW facilities.

**D. Update on HHW Issues, Organic Waste Disposal Issues, and Other Potential Future Issues – Information Item**

This item was scheduled for the Board to be updated on other current household hazardous waste, organic waste, and solid waste issues, and other potential future issues affecting RSWA. General Manager Eggart provided the Board with a copy of a San Diego Union Tribune article regarding challenges faced by recyclers and discussed the Paint Care Year 8 Annual Report and new SB 1383 FAQs recently posted to the CalRecycle website.

**8. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS**

**A. Review Future Meeting Schedule – Possible Action Item**

This item was scheduled for discussion and approval of the future meeting schedule. It was noted that the previously approved meeting schedule was as follows:

April 1, 2021  
July 1, 2021  
October 7, 2021

No action was taken to change the meeting schedule.

**B. Update on Potential Educational Conference Attendance – Information Item**

General Manager Eggart provided the Board with information on upcoming educational conferences, including WasteCon, scheduled for January 26-28, and WasteExpo, previously scheduled for April, but moved to June 28-30. Information regarding both events provided to Board Members in the Agenda Packet.

**C. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item**

This item is scheduled to provide an opportunity for Board Members or RSWA Staff to report on conferences attended. No Board Members attended conferences since the last Board meeting.

**9. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER**

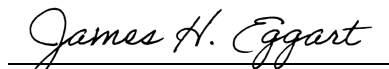
No Board Members made comments.

General Manager Eggart advised Board Members to have their form 700 in by April 1<sup>st</sup> and requested that Board Members provide him with copies of their ethics training certificates. He also discussed items to be discussed at the upcoming April 1<sup>st</sup> meeting.

**10. ADJOURNMENT**

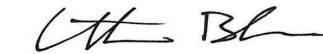
Chairman Morrison adjourned the meeting at 11:32 a.m. to a teleconference meeting on April 1, 2021 at 9:00 a.m.

**Respectfully Submitted:**



James H. Eggart  
General Manager

**Approved:**



Catherine Blakespear  
RSWA Secretary