

**MINUTES
REGIONAL SOLID WASTE ASSOCIATION
REGULAR MEETING**

**April 4, 2019
9:00 a.m.**

**Fletcher Cove Community Center
133 Pacific Avenue
Solana Beach, CA**

BOARD MEMBERS IN ATTENDANCE:

**Council Member Ron Morrison, City of National City – RSWA Chairperson
Council Member Joe Green, City of Vista – RSWA Vice-Chairperson
Mayor Catherine Blakespear, City of Encinitas – RSWA Secretary
Council Member Dave Grosch, City of Poway – RSWA Treasurer
Council Member Mike Morasco, City of Escondido**

STAFF RESOURCES IN ATTENDANCE:

**James H. Eggart, General Manager/General Counsel
Mike Sylvia, Finance Director – City of Vista
Ashlee Stratakis, Management Analyst, Public Works Department – City of Encinitas**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Morrison called the meeting to order at 9:10 a.m. It was noted that Board Members Hegenauer and Parks were absent. All other Board members were in attendance.

Chairperson Morrison led the Board in the Pledge of Allegiance.

2. SWEARING IN OF NEW BOARD MEMBERS

None.

3. **ORAL COMMUNICATIONS**

This item was scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association. No members of the public provided oral communications.

4. **CONSENT CALENDAR**

The Consent Calendar included the following items:

- A. Receive and File Minutes of the January 10, 2019 Meeting of the Board of the Regional Solid Waste Association.
- B. Receive and File RSWA Website Activity Reports for the third quarter FY 2018/2019.

MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR.

(Motion by Secretary Blakespear / Second by Board Member Morasco). Motion was approved by a vote of 5 ayes, 0 nays and 2 absent.

Ayes: Green, Grosch, Morrison, Blakespear, Morasco

Nays:

Abstain:

Absent: Parks, Hegenauer

5. **ELECTION OF OFFICERS – ACTION ITEM**

This item was scheduled for the election of officers. The last election of officers was held at the April 5, 2018 Board meeting.

**MOTION WAS MADE TO APPOINT THE FOLLOWING SLATE OF OFFICERS:
RON MORRISON – CHAIRPERSON; JOE GREEN – VICE CHAIRPERSON;
DAVE GROSCH – TREASURER; CATHERINE BLAKESPEAR – SECRETARY.**

(Motion by Board Member Morasco / Second by Treasurer Grosch). Motion was approved by a vote of 5 ayes, 0 nays and 2 absent.

Ayes: Green, Grosch, Morrison, Blakespear, Morasco

Nays:

Abstain:

Absent: Parks, Hegenauer

6. **SOLID WASTE DISPOSAL CONTRACT RATE – INFORMATION ITEM**

General Manager Eggart reviewed the solid waste disposal rates for the RSWA cities and the volume rebate amount for FY 2019/2020. General Manager Eggart advised the Board that RSWA's Agreement with EDCO provides for a disposal rate freeze for FY 2019/2020 and that, therefore, the annual disposal rates will remain at the same levels. For the Cities of Del Mar, Encinitas, Solana Beach and Vista the rate will remain at \$49.23 per ton. For the Cities of National City and Poway, the rate will remain at \$44.39 per ton. General Manager Eggart also advised the Board that, per the Agreement with EDCO, the amount of the Volume Rebate Payment from EDCO to RSWA will increase to \$274,055 for FY 2019/2020.

7. **PRESENTATION TO BOARD OF DIRECTORS**

Geertje Grootenhuis of San Diego Food System Alliance made a presentation to the Board regarding the GIS Food Recovery Map it created in partnership with Palomar College students. The GIS Map uses waste hauler data to estimate quantities of food waste produced at a variety of sector-specific sites throughout participating cities.

8. **FINANCE AND BUDGET – INFORMATION & ACTION ITEMS**

A. **RSWA Investment Report for the Third Quarter of Fiscal Year 2018/2019 – Information Item (Receive and File)**

General Manager Eggart reviewed the Investment Report as of March 18, 2019. All of RSWA's funds are invested in the City of Vista's portfolio. As of March 18, 2019, RSWA had an invested cash balance of \$448,063. Detail on the City of Vista's portfolio and investment activity through December 31, 2018 was provided to the members in their respective packets, attached to the Agenda Report.

MOTION WAS MADE TO RECEIVE AND FILE THE INVESTMENT REPORT FOR THE THIRD QUARTER OF FISCAL YEAR 2018/2019 AS PRESENTED. (Motion by Vice-Chairperson Green / Second by Board Member Morasco). Motion was approved by a vote of 5 ayes, 0 nays and 2 absent.

Ayes: Green, Grosch, Morrison, Blakespear, Morasco

Nays:

Abstain:

Absent: Parks, Hegenauer

B. Review Budget and Expenditure Status for the Third Quarter of Fiscal Year 2018/2019 – Information Item (Receive and File)

General Manager Eggart reviewed the Financial Status and Cash Activity reports as of March 18, 2019. Details were provided to the Board Members in their respective agenda packets. The year-to-date activity reflected in the reports showed actual revenues of \$224,219 and actual expenditures of \$256,142. RSWA had a fund balance of \$448,063 as of March 18, 2019.

MOTION WAS MADE TO RECEIVE AND FILE THE FINANCIAL STATUS AND CASH ACTIVITY REPORTS FOR THE THIRD QUARTER OF FISCAL YEAR 2018/2019 AS PRESENTED. (Motion by Treasurer Grosch / Second by Board Member Morasco). Motion was approved by a vote of 5 ayes, 0 nays and 2 absent.

Ayes: Green, Grosch, Morrison, Blakespear, Morasco
Nays:
Abstain:
Absent: Parks, Hegenauer

C. Review FY 2019/2020 and FY 2020/2021 Budget Process – Action Item

General Manager Eggart reviewed the two-year budgeting process and requested that the Board consider appointing a budget subcommittee consisting of up to three (3) Board Members to work with the General Manager to prepare Fiscal Year 2019-2020 and 2020-2021 budgets for consideration by the full Board.

MOTION WAS MADE TO APPOINT A BUDGET SUBCOMMITTEE CONSISTING OF CHAIRPERSON MORRISON, TREASURER GROSCH AND VICE-CHAIRPERSON GREEN. (Motion by Vice Chairperson Green / Second by Secretary Blakespear). Motion was approved by a vote of 5 ayes, 0 nays and 2 absent.

Ayes: Green, Grosch, Morrison, Blakespear, Morasco
Nays:
Abstain:
Absent: Parks, Hegenauer

D. Authorization to Contract and/or Expend Funds for Payroll Services – Action Item

General Manager Eggart advised the Board that the City of Vista had determined that Board Member stipends need to be processed in a different manner than in the past pursuant to state and federal tax withholding requirements and that it would be

cost-prohibitive for the City of Vista to do so. The Board discussed potential options, and General Manager Eggart recommended that the Board authorize him to select and contract with a third-party vendor on behalf of RSWA for payroll services in order to facilitate the processing and reporting of payments of Board Member stipends.

MOTION WAS MADE TO AUTHORIZE THE GENERAL MANAGER TO CONTRACT WITH A THIRD-PARTY VENDOR ON BEHALF OF RSWA FOR PAYROLL SERVICES IN ORDER TO FACILITATE THE PROCESSING AND REPORTING OF BOARD MEMBER STIPEND PAYMENTS. (Motion by Secretary Blakespear / Second by Board Member Morasco). Motion was approved by a vote of 5 ayes, 0 nays and 2 absent.

Ayes: Green, Grosch, Morrison, Blakespear, Morasco

Nays:

Abstain:

Absent: Parks, Hegenauer

Board Member Morasco left the meeting at 9:52 a.m.

9. HOUSEHOLD HAZARDOUS WASTE (HHW), ORGANIC WASTE, AND OTHER SOLID WASTE ISSUES – INFORMATION AND POSSIBLE ACTION ITEM(S)

A. Update on Organics Diversion Education and Outreach – Information Item

Natalie Roberts-DeCarli of I Love a Clean San Diego provided a report to the Board on organics diversion education and outreach activities conducted by I Love a Clean San Diego during the prior quarter. No action was taken.

B. HHW Participation Reports – Information Item

Ashlee Stratakis of the City of Encinitas reviewed the HHW participation summary reports for the first three quarters of Fiscal Year 2018/2019 and responded to Board Member questions. A request was made that separate data pertaining to the Paint Care program also be provided with future reports. No action was taken.

C. Update on Discussions with County of San Diego Regarding County Resident Use of HHW Facilities – Information and Potential Action Item

General Manager Eggart updated the Board on discussions regarding potentially contracting with the County of San Diego to allow County residents to utilize RSWA managed HHW facilities. No action was taken.

D. Programming of Special Projects Funding – Action Item

General Manager Eggart and the ad hoc subcommittee consisting of Vice-Chairperson Green and Secretary Blakespear provided the Board with a report and recommendations for programming of Fiscal Year 2018/2019 budgeted funds for HHW and/or organics diversion education initiatives.

MOTION WAS MADE TO APPROVE THE EXPENDITURE OF \$15,300 FROM THE FY 2018/2019 BUDGET FOR SPECIAL PROGRAMS FOR THE PAYMENT OF \$2,550 TO EACH OF THE SIX (6) REGULAR MEMBER CITIES ON THE CONDITION THAT THE FUNDS BE USED SPECIFICALLY FOR PROJECTS OR PROGRAMS THAT WORK TOWARDS COMPLIANCE WITH SB 1383 AND THAT EACH MEMBER CITY PROVIDE A WRITTEN REPORT RSWA REGARDING HOW THESE FUNDS WERE EXPENDED. (Motion by Vice Chairperson Green / Second by Treasurer Grosch). Motion was approved by a vote of 4 ayes, 0 nays and 3 absent.

Ayes: Green, Grosch, Morrison, Blakespear

Nays:

Abstain:

Absent: Parks, Hegenauer, Morasco

E. Legislative Update – Information Item

General Manager Eggart updated the Board on pending legislative matters of interest relating to solid waste, household hazardous waste, and organic waste. A PowerPoint presentation and memorandum briefly summarizing pending legislation of interest was provided to the Board and made available to the public. No action was taken.

F. Update on HHW Issues, Organic Disposal Issues, and other Potential Future Issues – Information Item

General Manager Eggart reported that CalRecycle had conducted a formal rulemaking process for proposed regulations to implement SB 1383 for Organic Waste Methane Emissions Reductions and that he would have a presentation for the Board in the future once the new rules are formally adopted and become final. Elmer Heap of EDCO addressed a question from the Board about new rates for the anaerobic digestion facility once it comes on board. Board Members also requested future updates on the situation with China regarding recyclables and various organic waste issues. Elmer Heap of EDCO offered to provide a presentation to the Board at the next meeting regarding the status of the recyclable market.

10. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS

A. Review Future Meeting Schedule – Possible Action Item

This item was scheduled for discussion and approval of the future meeting schedule. It was noted that the previously approved meeting schedule was as follows:

July 11, 2019
October 3, 2019
January 2, 2020

No changes were made to the existing meeting schedule.

B. Update on Potential Educational Conference Attendance – Information Item

General Manager Eggart provided the Board with information about the 2019 Waste Expo conference to be held May 6-9, 2019 in Las Vegas, Nevada.

C. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item

This item was scheduled to provide an opportunity for Board Members or RSWA staff to report on conferences attended. There were no reports.

9. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER

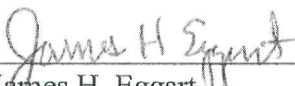
General Manager Eggart reminded the Board members submit copies of their AB 1234 ethics training certificates to him.

There were no comments from Board members.

10. ADJOURNMENT

Chairperson Morrison adjourned the meeting at 10:45 a.m. to the meeting of July 11, 2019 at 9:00 a.m. at the Fletcher Cove Community Center, 133 Pacific Avenue, Solana Beach.

Respectfully Submitted:


James H. Eggart
General Manager

Approved:


Catherine Blakespear
RSWA Secretary