

**MINUTES  
REGIONAL SOLID WASTE ASSOCIATION  
REGULAR MEETING**

**April 1, 2021  
9:00 a.m.**

**VIA TELECONFERENCE / VIDEO CONFERENCE ONLY  
Fletcher Cove Community Center  
133 Pacific Avenue  
Solana Beach, CA**

**Pursuant to California Governor Newsom's Executive Order N-29-20, and in the interest of public health, this meeting was conducted utilizing teleconferencing and electronic means only.**

**BOARD MEMBERS IN ATTENDANCE:**

**Council Member Ron Morrison, City of National City – RSWA Chairperson  
Deputy Mayor Joe Green, City of Vista – RSWA Vice-Chairperson  
Mayor Catherine Blakespear, City of Encinitas – RSWA Secretary  
Councilmember Dave Grosch, City of Poway – RSWA Treasurer  
Deputy Mayor Mike Morasco, City of Escondido  
Deputy Mayor Dwight Worden, City of Del Mar  
Councilmember Kelly Harless, City of Solana Beach**

**STAFF RESOURCES IN ATTENDANCE:**

**James H. Eggart, General Manager/General Counsel  
Mike Sylvia, Finance Director – City of Vista  
Ashlee Stratakis – City of Encinitas  
Rimga Viskanta – City of Solana Beach**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Morrison called the meeting to order at 9:00 a.m.

Treasurer Grosch led the Board in the Pledge of Allegiance.

**2. SWEARING IN OF NEW BOARD MEMBERS**

None.

**3. ORAL COMMUNICATIONS**

This item was scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association. The Association may receive comments but no action may be taken.

Jessica Toth of Solana Center for Environmental Innovation addressed the Board regarding Solana Center's sale of discounted kitchen caddies for purchase by cities, a recent textile drop-off event, and an upcoming tour of a demonstration site at the Ramona Equestrian Center.

Secretary Blakespear commented in favor of the Solana Center kitchen caddies. Chairperson Morrison and Treasurer Grosch each also commented about kitchen caddies for food scraps.

**4. CONSENT CALENDAR**

The consent calendar included the following items:

- A. Minutes of the January 7, 2021 Meeting of the Board of the Regional Solid Waste Association ("RSWA") – Recommended Action: Receive and File
- B. RSWA Website Activity Report for the Third quarter of FY 2020/2021 – Recommended Action: Receive and File
- C. Amendment No. 2 to Consultant Services Agreement with Woodruff, Spradlin & Smart – Recommended Action: Approve and Authorize the Chairperson to Execute Amendment No. 2 to Consultant Services Agreement.

**MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR.**

(Motion by Treasurer Grosch, City of Poway/ Second by Board Member Morasco, City of Escondido). Motion was approved by a vote of 7 ayes, 0 nays, and 0 abstain.

**Ayes: Morrison, Green, Blakespear, Grosch, Morasco, Worden, Harless**

**Nays:**

**Abstain:**

**Ahsent:**

5. **ELECTION OF OFFICERS**

The Board discussed who should be elected officers to serve until the April 2022 meeting. Vice-Chairperson Green suggested all board members retain their current positions. Secretary Blakespear stated that she wished to step down from her position as Secretary. Board Member Worden volunteered to serve as Secretary.

**MOTION WAS MADE TO APPOINT THE FOLLOWING SLATE OF OFFICERS:**

- (1) **CHAIRPERSON – COUNCILMEMBER RON MORRISON, CITY OF NATIONAL CITY;**
- (2) **VICE-CHAIRPERSON – DEPUTY MAYOR JOE GREEN, CITY OF VISTA;**
- (3) **TREASURER – COUNCILMEMBER DAVE GROSCH, CITY OF POWAY; AND**
- (4) **SECRETARY – DEPUTY MAYOR DWIGHT WORDEN, CITY OF DEL MAR.**

(Motion by Vice-Chairperson Green, City of Vista/ Second by Board Member Morasco, City of Escondido). Motion was approved by a vote of 7 ayes, 0 nays, and 0 abstain.

**Ayes: Morrison, Green, Blakespear, Grosch, Morasco, Worden, Harless**

**Nays:**

**Abstain:**

**Absent:**

6. **SOLID WASTE DISPOSAL CONTRACT RATES AND VOLUME REBATE AMOUNT – INFORMATION ITEM**

General Manager Eggart provided updated the Board on the annual rate adjustment and advised the Board that disposal rates for each city will increase by 1.50% effective July 1, 2021. For the Cities of Del Mar, Encinitas, Solana Beach and Vista, the disposal will increase by \$0.76, from \$50.50 per ton to \$51.26 per ton. For the Cities of National City and Poway, the disposal fee will also increase by \$0.68, from \$45.54 per ton to \$46.22 per ton. General Manager Eggart also reported that the Volume Rebate paid by EDCO to RSWA annually would increase by \$4,284.45 in Fiscal Year 2021/2022, to \$287,478.14.

Chairperson Morrison commented on the history of tip fee increases and the formation of RSWA.

7. **SENATE BILL 1383 COMPLIANCE SUPPORT SERVICES – INFORMATION ITEM**

General Manager Eggart provided an update to the Board on the selection of consultants to provide SB 1383 compliance services to the six regular RSWA Member Cities. He reported

that, pursuant to the Board's prior authorization, he had entered into a contract with Solana Center for Environmental Innovation to provided the services. San Diego Food System Alliance is a subcontractor under the contract. A copy of the March 25, 2021 Agreement for Professional Consultant Services with Solana Center for Environmental Innovation was provided to the Board and the public in a supplemental agenda packet. Jessica Toth of Solana Center for Environmental Innovation and Geertje Grootenhuis of San Diego Food System Alliance addressed the Board and provided a summary of the services that will be provided. General Manager Eggart and the consultants responded to Board Members' questions.

**8. PRESENTATION**

Jaime Symons and Margo Cobian of EDCO provided a presentation to the Board on EDCO's activities in relation to SB 1383 compliance and responded to the Board Members' questions.

**9. FINANCE AND BUDGET - INFORMATION & ACTION ITEMS**

**A. Review Budget and Expenditure Status for the Third Quarter of Fiscal Year 2020/2021 - Information Item (Receive and File)**

Treasurer Grosch, General Manager Eggart, and Fiduciary Agent Sylvia of the City of Vista reviewed the third quarter Financial Status and Cash Activity reports as of February 28, 2021. Details were provided to the Board Members and public in their respective agenda packets. The year-to-date activity reflected in the reports show actual revenues of \$223,880 and actual expenditures of \$257,887 through December 31, 2020. As of February 28th, RSWA had a fund balance of \$463,537, which includes \$80,000 in reserves for HHW facility closures.

**MOTION WAS MADE TO RECEIVE AND FILE THE FINANCIAL STATUS AND CASH ACTIVITY REPORTS FOR THE THIRD QUARTER OF FISCAL YEAR 2020/2021 AS PRESENTED.**

(Motion by Vice-Chairperson Green, City of Vista / Second by Board Member Blakespear, City of Encinitas). Motion was approved by a vote of 7 ayes, 0 nays, and 0 abstain.

**Ayes: Morrison, Green, Blakespear, Grosch, Morasco, Worden, Harless**

**Nays:**

**Abstain:**

**Absent:**

**B. RSWA Investment Report for the Third Quarter of Fiscal Year 2020/2021 – Information Item (Receive and File)**

Treasurer Grosch, General Manager Eggart, and Fiduciary Agent Sylvia of the City of Vista reviewed the investment report as of February 28, 2021. All of RSWA's funds are invested in the City of Vista's portfolio. As of February 28, 2021, RSWA had an invested cash balance of \$460,066. Detail on the City of Vista's portfolio and investment activity through February 28, 2021 was provided to the Board Members in their respective agenda packets.

**MOTION WAS MADE TO RECEIVE AND FILE THE INVESTMENT REPORT FOR THE SECOND QUARTER OF FISCAL YEAR 2020/2021 AS PRESENTED.**

(Motion by Vice-Chairperson Green, City of Vista / Second by Treasurer Grosch, City of Poway). Motion was approved by a vote of 7 ayes, and 0 nays.

**Ayes: Morrison, Green, Blakespear, Grosch, Morasco, Worden, Harless**

**Nays:**

**Abstain:**

**Absent:**

**C. Review and Approval of Budgeting Process for Fiscal Years 2021/2022 and 2022/2023 – Action Item**

General Manager Eggart reviewed the two-year budgeting process and requested that the Board consider appointing a budget subcommittee consisting of up to three (3) Board Members to work with the General Manager to prepare an amended Fiscal Year 2021/2022 Budget and a 2022/2023 Budget for consideration by the full Board.

**MOTION WAS MADE TO APPOINT A BUDGET SUBCOMMITTEE CONSISTING OF CHAIRPERSON MORRISON, TREASURER GROSCH, AND SECRETARY WORDEN.**

(Motion by Board Chairperson Morrison, City of National City / Second by Vice-Chairperson Green, City of Vista). Motion was approved by a vote of 7 ayes, and 0 nays.

**Ayes: Morrison, Green, Blakespear, Grosch, Morasco, Worden, Harless**

**Nays:**

**Abstain:**

**Absent:**

Board Member Morasco left the meeting at 10:35 a.m.

**D. Update on Status of Transition of Financial Fiduciary Responsibilities – Potential Action Item**

General Manager Eggart advised the Board that no City has yet to agree to take over the financial investment and fiduciary services to RSWA from the City of Vista. General Manger Eggart recommended that the Board form an ad hoc subcommittee to explore solutions.

**MOTION WAS MADE TO FORM AD HOC SUBCOMMITTEE CONSISTING OF CHAIRPERSON MORRISON, VICE-CHAIRPERSON GREEN, AND TREASURER GROSCH TO WORK WITH THE GENERAL MANAGER TO DEVELOP RECOMMENDATIONS TO THE FULL BOARD RE SOLUTIONS FOR THE PERFORMANCE OF FINANCIAL INVESTMENT AND FIDUCIARY SERVICES FOR RSWA.**

Motion by Chairperson Morrison, City of National City / Second by Board Member Harless, City of Solana Beach). Motion was approved by a vote of 6 ayes, 0 nays, and 1 Absent.

**Ayes:** Morrison, Green, Blakespear, Grosch, Worden, Harless

**Nays:**

**Abstain:**

**Absent:** Morasco

**10. HOUSEHOLD HAZARDOUS WASTE (HHW), ORGANIC WASTE, AND OTHER SOLID WASTE ISSUES – INFORMATION AND POSSIBLE ACTION ITEM(S)**

**A. HHW Participation Reports - Information Item**

Ashlee Stratakis of the City of Encinitas reviewed the HHW participation summary reports for the Third quarter of Fiscal Year 2020/2021 and responded to Board Member questions. Copies of the reports were provided to the Board Members and public in the agenda packets. No action was taken.

**B. Legislative Update – Information Item**

General Manager Eggart advised the Board on pending legislation relating to solid waste, household hazardous waste, and virtual meetings. Board Member Blakespear requested that the bill author and the author's political party be included in future presentations. In response to Board Member comments, General Manager Eggart indicated that he would include a potential action item on the next Board meeting agenda should the Board wish to take a position on specific bills.

**C. Update on HHW Issues, Organic Waste Disposal Issues, and Other Potential Future Issues – Information Item**

This item was scheduled for the Board to be updated on other current household hazardous waste, organic waste, and solid waste issues, and other potential future issues affecting RSWA. General Manager Eggart advised the Board that CalRecycle found the Year 8 PaintCare Annual Report in compliance.

**11. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS**

**A. Review Future Meeting Schedule – Possible Action Item**

This item was scheduled for discussion and approval of the future meeting schedule. It was noted that the previously approved meeting schedule was as follows:

July 1, 2021  
October 7, 2021  
January 6, 2022

The Board discussed changing the date of the next regular meeting.

**MOTION WAS MADE TO RESCHEDULE NEXT REGULAR MEETING FROM JULY 1, 2021 TO JUNE 24, 2021.**

Motion by Board Chairperson Morrison, City of National City / Second by Vice-Chairperson Green, City of Vista). Motion was approved by a vote of 6 ayes, 0 nays, and 1 Absent.

**Ayes: Morrison, Green, Blakespear, Grosch, Worden, Harless**  
**Nays:**  
**Abstain:**  
**Absent: Morasco**

**B. Discussion on Statement of Economic Interest Filing Option – Possible Action Item**

General Manager Eggart provided information to the Board about the steps RSWA would need to take to facilitate the filing of Form 700 Statements of Economic Interest electronically through the County of San Diego. Several Board Members indicated that they would like to be able to file electronically.

**MOTION WAS MADE TO DIRECT GENERAL MANAGER EGGART TO PREPARE NECESSARY DOCUMENTS TO FACILITATE ELECTRONIC FILING OF FORM 700'S THROUGH THE COUNTY OF SAN DIEGO.**

Motion by Board Chairperson Morrison, City of National City / Second by Vice-Chairperson Green, City of Vista). Motion was approved by a vote of 6 ayes, 0 nays, and 1 Absent.

**Ayes: Morrison, Green, Blakespear, Grosch, Worden, Harless**  
**Nays:**  
**Abstain:**  
**Absent: Morasco**

**C. Update on Potential Educational Conference Attendance – Information Item**

General Manager Eggart provided information to the Board about the upcoming WasteExpo conference in Las Vegas, previously scheduled for April, but moved to June 28-30.

**D. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item**

This item was scheduled to provide an opportunity for Board Members or RSWA Staff to report on conferences attended. No Board Members attended conferences since the last Board meeting.



9. **COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER**

Vice-Chairperson Green provided information about the annual Creek to Bay Cleanup sponsored by I Love a Clean San Diego, scheduled for April 24, 2021, and encouraged community members to participate.

Board Member Blakespear and Vice-Chairperson Green each commented on their roles on SANDAG's litter abatement subcommittee, which is working with Caltrans to reduce trash on freeways, and encouraged Board Members and others to participate and to contact Caltrans about the issue and volunteer opportunities.

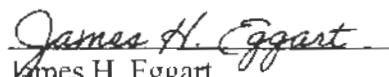
Chairperson Morrison commented on volunteer activities to help clean up trash from homeless encampments on State properties in his community.

General Manager Eggart advised Board Members of the April 1<sup>st</sup> deadline for filing of their Form 700's and advised the Board that the equity adjustment payments to National City and Poway would be made later in April.

10. **ADJOURNMENT**

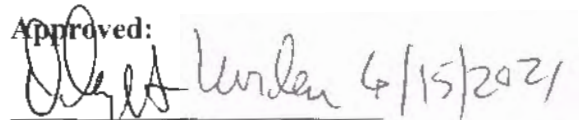
Chairman Morrison adjourned the meeting at 11:19 a.m. to the next regular meeting on June 24, 2021 at 9:00 a.m.

Respectfully Submitted:



James H. Eggart  
General Manager

Approved:

 6/15/2021

Dwight Worden  
RSWA Secretary