

REGIONAL SOLID WASTE ASSOCIATION

SPECIAL MEETING AGENDA

October 20, 2011

9:00 a.m.

Solana Beach City Hall

635 S. Highway 101

Solana Beach, CA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. MOMENT OF SILENT REFLECTION FOR FORMER BOARD MEMBER AND RSWA TREASURER MAGGIE HOULIHAN

This item is scheduled as an opportunity for Board Members to remember recently deceased Board Member Maggie Houlihan.

3. SWEARING-IN OF NEW BOARD MEMBER(S) - ACTION ITEM

This item is scheduled to swear-in new board members as the delegate/representative from a member city.

4. ORAL COMMUNICATIONS

This item is scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association. The Association may receive comments but no action may be taken. Anyone desiring to speak is requested to fill out a speaker slip.

5. REVIEW ASSOCIATION MEETING MINUTES OF JULY 7, 2011 – ACTION ITEM

This item is scheduled for the Board to review and approve the Regular Board Meeting Minutes of July 7, 2011.

6. ELECTION OF TREASURER – ACTION ITEM

This item is scheduled to elect a new Treasurer due to the death of Treasurer Houlihan.

7. **PRESENTATION BY THE CALIFORNIA PRODUCT STEWARDSHIP COUNCIL REGARDING THE EXTENDED PRODUCER RESPONSIBILITY PROGRAM - INFORMATION ITEM**

This item is scheduled for a presentation by Susan Collins representing the California Product Stewardship Council (CPSC) on the subject of Extended Producer Responsibility.

An opportunity will be provided for the Board to have a question and answer period.

8. **FINANCE AND BUDGET - INFORMATION & ACTION ITEMS**

A. Review Final Budget and Expenditure Status for Fiscal Year 2010/2011 - Information Item

General Manager Wurbs and Fiduciary Agents Dale Nielsen and Denise Collins of the City of Vista will review the final budget and expenditure status for June 30, 2011.

The recommendation is to review the status of both the budget and expenditures and accept and file the reports.

B. RSWA Investment Report for the First Quarter of Fiscal Year 2011/2012 – Information Item (Receive and File)

General Manager Wurbs and Fiduciary Agency representatives Dale Nielsen and Denise Collins of the City of Vista will review the investment report as of September 30, 2011.

The recommendation is to receive and file the investment report.

C. Review Budget and Expenditure Status for the Fourth Quarter of Fiscal Year 2011/2012 - Information Item (Receive and File)

General Manager Wurbs and Fiduciary Agency representatives Dale Nielsen and Denise Collins of the City of Vista will review the first quarter budget and expenditure status as of September 30, 2011.

The recommendation is to review the status of both the budget and expenditures and receive and file the reports.

D. Report on Environmental Enhancement Fund Distribution and Press Release – Information Item

General Manager Wurbs will provide an update on the distribution of the Environmental Enhancement Funds and review the press release.

9. HOUSEHOLD HAZARDOUS WASTE (HHW) ISSUES - INFORMATION

HHW Participation Reports - Information Item

General Manager Wurbs will review the HHW participation reports with the RSWA Board, provide an update to questions asked at the July Board meeting and answer questions.

10. PRESENTATION REGARDING "DAY WITHOUT A BAG" PROGRAM AND REQUEST FOR RSWA'S SUPPORT OF THE PROGRAM - INFORMATION AND POSSIBLE ACTION ITEM

This item is scheduled for a presentation by Jacy Bolden, Regional Coordinator of Day Without a Bag – 2011. Ms. Bolden is requesting support of the program by RSWA.

An opportunity will be provided for the Board to have a question and answer period.

11. ADMINISTRATIVE MATTERS - ACTION ITEMS

A. Discuss and Approve Future Meeting Schedule – Action Item

This item is scheduled for the Board to review and approve the 2012 meeting schedule.

2012 Meeting Schedule:

January 5, 2012

April 5, 2012

July 5, 2012

October 4, 2012

B. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item

This item is scheduled to provide an opportunity for and Board Members or RSWA staff to report on conferences attended.

12. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER

The Members may ask questions, make comments and ask that any matter be agenzized for consideration at a later meeting.

12. ADJOURNMENT

NOTE: Members of the Public may fill out a speaker slip to speak on any item on the Agenda or speak on any matter within the purview of the Association under the heading of Oral Communications.

REGIONAL SOLID WASTE ASSOCIATION

ADDRESSING THE ASSOCIATION BOARD

If you wish to speak to an item within the Association's subject matter jurisdiction, please submit a speaker slip to **speak during Oral Communications**. The Brown Act does not allow any discussion or action by the Board or staff on matters raised during public comment except: 1) to briefly respond to statements made or questions posed, 2) ask a question for clarification, 3) receive and file the matter, 4) if it is within staff's authority, refer it to them for a reply, or 5) direct that it be placed on a future board agenda for a report or action. A reasonable amount of time will be allocated by the Chair for public comment. Time donations are not permitted during Oral Communications.

If you wish to speak to an item on the agenda, please fill out a speaker slip indicating which agenda Item # you wish to speak to and hand it in **before** that item has been announced by the Chair.

ADDITIONAL INFORMATION: This agenda provides a brief description of each item to be considered by the Association Board. All revised or additional documents and writings related to any items on the agenda, which are distributed to all or a majority of the Board Members within 72 hours preceding a meeting, shall be available for public inspection (1) at the Del Mar City Clerk's office during normal business hours; and (2) at the City of Solana Beach at the time of the meeting. Additional information is available through the General Manager to the Association at (619) 607-8115.

**PUBLIC NOTICE AND CALL FOR THE SPECIAL MEETING OF
THE REGIONAL SOLID WASTE ASSOCIATION**

**October 20, 2011
9:00 a.m.**

**Solana Beach City Hall
635 South Highway 101
Solana Beach, CA**

In accordance with the requirements of California Government Code Section 54956, pursuant to which a special meeting has been called by the Board Chairman, and 54954.3(a), this notice and call and the Agenda has been posted at Del Mar City Hall, 1050 Camino Del Mar, Del Mar CA; Encinitas City Hall, 505 South Vulcan Ave., Encinitas CA; Vista City Hall, 200 Civic Center Drive, Vista, CA & Solana Beach City Hall, 635 South Highway 101, Solana Beach, CA not less than 72 hours prior to the meeting date and time above.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Association's General Manager, Lin Wurbs, at (619) 607-8115 at least forty-eight (48) hours prior to the meeting to allow the Association to make reasonable arrangements to ensure accessibility to this meeting.

I, Lin Wurbs, General Manager of the Regional Solid Waste Association, do hereby declare that on October 13, 2011 at or before 5:00 p.m., I caused the posting of the agenda for the October 20, 2011 special meeting of the Regional Solid Waste Association in the locations listed above which are freely accessible to the public.



**Lin Wurbs
General Manager
Regional Solid Waste Association**