

**MINUTES
REGIONAL SOLID WASTE ASSOCIATION
REGULAR MEETING**

**January 9, 2020
9:00 a.m.**

**Fletcher Cove Community Center
133 Pacific Avenue
Solana Beach, CA**

BOARD MEMBERS IN ATTENDANCE:

**Councilmember Ron Morrison, City of National City – RSWA Chairperson
Council Member Joe Green, City of Vista – RSWA Vice-Chairperson
Mayor, Catherine Blakespear, City of Encinitas – RSWA Secretary
Council Member Dave Grosch, City of Poway – RSWA Treasurer
Council Member Judy Hegenauer, City of Solana Beach
Mayor Ellie Haviland, City of Del Mar - Alternate**

STAFF RESOURCES IN ATTENDANCE:

**James H. Eggart, General Manager/General Counsel
Mike Sylvia, Director of Finance – City of Vista
Ashlee Stratakis, Management Analyst, Public Works Department – City of Encinitas**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Morrison called the meeting to order at 9:10 a.m. It was noted that Council Member Morasco was not present. All other Board members were in attendance.

Chairperson Morrison led the Board in the Pledge of Allegiance.

2. SWEARING IN OF NEW BOARD MEMBERS

None.

3. ORAL COMMUNICATIONS

None.

4. CONSENT CALENDAR

The consent calendar included the following items:

- A. Minutes of the October 3, 2019 Meeting of the Board of the Regional Solid Waste Association – Recommended Action: Receive and File**
- B. RSWA Website Activity Reports for the Second Quarter of FY 2019/2020 – Recommended Action: Receive and File**

MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR.

(Motion by Vice-Chairperson Green, City of Vista / Second by Treasurer Grosch City of Poway). Motion was approved by a vote of 6 ayes, 0 nays, and 1 absent.

Ayes: Hegenauer, Haviland, Grosch, Blakespear, Green, Morrison

Nays:

Abstain:

Absent: Morasco

5. DISCUSSION OF ORGANIZATIONAL GOALS AND FUTURE OUTLOOK – INFORMATION AND POSSIBLE ACTION ITEM

This item was placed on the agenda at the request of Secretary Blakespear in order for the Board to discuss the organizational goals and future outlook for RSWA and to provide direction to the General Manager. The existing mission and vision statements set forth in the RSWA Joint Powers Agreement were provided to the Board and public at the meeting. The Board members discussed several topics, including: updating RSWA's existing mission and vision statements to expressly address recycling and organic waste; expanding the mission, vision, and purpose of RSWA to be more focused on state requirements pertaining to recycling and organics; whether the RSWA Board should meet more frequently; whether RSWA should take a more active role in influencing state and regional policy on pertinent issues; whether RSWA should become more involved at the regional level, such as having a representative attend SANDAG meetings; existing structural and budgetary opportunities and constraints; the potential reallocation of funds historically allocated for the environmental enhancement program to initiatives or programs to assist RSWA member cities with their AB 1826 compliance obligations; and whether to seek proposals from consultants to determine and evaluate best practices from other jurisdictions. Several Board Members supported the formation of a Board subcommittee to meet with RSWA cities' staff and stakeholders and to report back and provide recommendations to the full Board.

MOTION WAS MADE THAT A TEMPORARY AD HOC SUBCOMMITTEE CONSISTING OF CHAIRMAN MORRISON AND TWO OTHER BOARD MEMBERS SELECTED BY THE CHAIRPERSON MEET WITH CITY STAFF AND STAKEHOLDERS AND DEVELOP RECOMMENDATIONS FOR UPDATING RSWA'S MISSION, PURPOSE AND GOALS AND ALLOCATING FUNDS FOR INITIATIVES OR PROGRAMS THAT ASSIST RSWA MEMBERS TO IMPLEMENT AND COMPLY WITH STATE MANDATES RELATED TO RECYCLING AND DIVERSION AND RECOVERY OF ORGANIC WASTE.

(Motion by Vice-Chairperson Green, City of Vista / Second by Alternate Board Member Haviland, City of Del Mar). Motion was approved by a vote of 6 ayes, 0 nays, and 1 absent.

Ayes: Hegenauer, Haviland, Grosch, Blakespear, Green, Morrison
Nays:
Abstain:
Absent: Morasco

Chairman Morrison announced that the ad hoc subcommittee would consist of himself, Vice-Chairperson Green, and Secretary Blakespear.

6. FINANCE AND BUDGET – INFORMATION & ACTION ITEMS

A. Review Budget and Expenditure Status for the Second Quarter of Fiscal Year 2019/2020 – Information Item (Receive and File)

Treasurer Grosch, General Manager Eggart and Fiduciary Agent Sylvia reviewed the second quarter Financial Status and Cash Activity reports as of December 31, 2019. Details were provided to the Board Members in their respective agenda packets. The year-to-date activity reflected in the reports show actual revenues of \$139,308 and actual expenditures of \$245,007 through December 31, 2019. RSWA had a fund balance of \$373,469 as of December 31, 2019.

MOTION WAS MADE TO RECEIVE AND FILE THE FINANCIAL STATUS AND CASH ACTIVITY REPORTS FOR THE SECOND QUARTER OF FISCAL YEAR 2019/2020 AS PRESENTED. (Motion by Treasurer Grosch, City of Poway / Second by Vice-Chairperson Green, City of Vista). Motion was approved by a vote of 6 ayes and 0 nays, 1 absent.

Ayes: Hegenauer, Haviland, Grosch, Blakespear, Green, Morrison
Nays:
Abstain:
Absent: Morasco

B. RSWA Investment Report for the Second Quarter of Fiscal Year 2019/2020 – Information Item (Receive and File)

General Manager Eggart reviewed the Investment Report as of December 31, 2019. All of RSWA's funds are invested in the City of Vista's portfolio. As of December 31, 2019, RSWA had an invested cash balance of \$378,570. Detail on the City of Vista's portfolio and investment activity through September 30, 2019 was provided to the Board Members in their respective agenda packets.

MOTION WAS MADE TO RECEIVE AND FILE THE INVESTMENT REPORT FOR THE SECOND QUARTER OF FISCAL YEAR 2019/2020 AS PRESENTED. (Motion by Vice-Chairperson Green, City of Vista / Second by Treasurer Grosch, City of Poway). Motion was approved by a vote of 6 ayes and 0 nays, 1 absent.

Ayes: Hegenauer, Haviland, Grosch, Blakespear, Green, Morrison
Nays:
Abstain:
Absent: Morasco

C. Review and Approval of Audit Report for Fiscal Year 2018/2019 – Action Item

Bryan Gruber of Lance Soll & Lunghard, LLP presented an overview of the annual audit report prepared by Lance Soll & Lunghard, LLP. The recommendation was to approve the audit report, which includes the audit letters.

MOTION WAS MADE TO APPROVE THE AUDIT REPORT. (Motion by Secretary Blakespear, City of Encinitas / Second by Vice-Chairperson Green, City of Vista). Motion was approved by a vote of 6 ayes and 0 nays, 1 absent.

Ayes: Hegenauer, Haviland, Grosch, Blakespear, Green, Morrison
Nays:
Abstain:
Absent: Morasco

7. HOUSEHOLD HAZARDOUS WASTE (HHW) AND OTHER SOLID WASTE ISSUES – INFORMATION AND POSSIBLE ACTION ITEM(S)

A. HHW Participation Reports – Information Item

Ashlee Stratakis of the City of Encinitas reviewed the HHW participation summary reports for the second quarter of Fiscal Year 2019/2020 (excluding December) and responded to Board Member questions. Copies of the reports were provided to the Board Members and the public at the Meeting. No action was taken.

B. Legislative Update – Information and Possible Action Item

General Manager Eggart updated the Board on pending legislation of interest relating to solid waste, household hazardous waste, and organic waste and answered questions from Board Members. A memo summarizing those bills from the prior legislative session that were signed by the Governor and became law was provided to the Board Members in their respective agenda packets. General Manager Eggart provided a brief oral summary of two-year bills that did not pass in 2019 but that could be revived in 2020, including AB 161 to eliminate paper receipts, AB 1080/SB 54 to require a 75% reduction of single-use plastics by 2030, and AB 1509 to create an extended producer responsibility program for the disposal of lithium-ion batteries. General Manager Eggart also answered a question from Vice-Chairperson Green regarding SB 726 relating to household hazardous waste materials exchange programs. No action was taken.

C. Update on HHW Issues, Organic Disposal Issues, and other Potential Future Issues – Information Item

This item was scheduled for the Board to be updated on other current household hazardous waste, organic waste, and solid waste issues, and other potential future issues affecting RSWA.

Elmer Heap of EDCO Disposal advised the Board that per AB 1594 (2014), effective January 1, 2020, diversion credit for green waste would no longer be given, and that the AD digester at the EDCO facility will accept both green waste and food waste. Mr. Heap also provided an update on the status of construction of the EDCO anaerobic digester and indicated that the facility is on schedule to be open for EDCO to be providing organic collection services by January 1, 2021. There was a discussion about measures to implement organic waste collection services and to educate customers. Mr. Heap also announced that he will be leaving EDCO in June for personal reasons.

General Manager Eggart reported on the status of CalRecycle's adoption of SB 1383 regulations for organic waste methane emissions reductions and summarized pertinent provisions of the existing draft regulations. General Manager Eggart also indicated that several local media articles from the past few months concerning issues related to solid waste, recycling and food waste had been included in the Agenda Packet and advised the Board about a City of Encinitas ordinance that would expand the City's ban on the use and distribution of single-use plastic products.

No action was taken.

9. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS

A. Review Future Meeting Schedule – Possible Action Item

This item was scheduled for discussion and approval of the future meeting schedule. It was noted that the previously approved meeting schedule was as follows:

April 2, 2020
July 2, 2020
October 1, 2020

MOTION WAS MADE TO MOVE THE JULY 2, 2020 REGULAR BOARD MEETING TO JUNE 25, 2020 AT 9:00 A.M. AT THE FLETCHER COVE COMMUNITY CENTER, 133 PACIFIC AVENUE, SOLANA BEACH. Motion by Secretary Blakespear, City of Encinitas / Second by Vice-Chairperson Green, City of Vista). Motion was approved by a vote of 6 ayes and 0 nays, 1 absent.

Ayes: Hegenauer, Haviland, Grosch, Blakespear, Green, Morrison
Nays:
Abstain:
Absent: Morasco

B. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item

Chairman Morrison provided a report regarding the SWANA WasteCon conference held in Phoenix, Arizona from October 21-24, 2020.

10. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER

Chairman Morrison noted that the Waste Expo Conference is scheduled for May 4-7, 2020 in New Orleans. General Manager Eggart provided additional information about the conference to the Board.

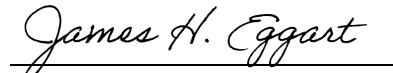
Treasurer Grosch and Chairman Morrison commented on the closure of local recycling facilities. General Manager Eggart provided additional information on recent legislation to address the closure of recycling centers.

There were no other comments.

11. ADJOURNMENT

Chairperson Morrison adjourned the meeting at 10:48 a.m. to the meeting of April 2, 2020 at 9:00 a.m. at the Fletcher Cove Community Center, 133 Pacific Avenue, Solana Beach.

Respectfully Submitted:



James H. Eggart
General Manager

Approved:



Catherine Blakespear
RSWA Secretary