

**MINUTES  
REGIONAL SOLID WASTE ASSOCIATION  
REGULAR MEETING**

**October 10, 2013  
9:00 a.m.**

**Solana Beach City Hall  
635 South Highway 101  
Solana Beach, CA**

**BOARD MEMBERS IN ATTENDANCE:**

**Mayor Terry Sinnott, City of Del Mar – RSWA Treasurer  
Council Member Michael Morasco, City of Escondido  
Council Member Mark Muir, City of Encinitas  
Mayor Ron Morrison, City of National City - RSWA Chairperson  
Mayor Mike Nichols, City of Solana Beach – RSWA Vice Chairperson  
Deputy Mayor John Mullin, City of Poway  
Council Member Dave Cowles, City of Vista – RSWA Board Secretary**

**STAFF RESOURCES IN ATTENDANCE:**

**Lin Wurbs, RSWA, Transition Assistant  
Dale Nielsen, Finance Manager/Treasurer – City of Vista**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Morrison called the meeting to order at 9:15 a.m. and asked Transition Assistant Wurbs to handle the roll call of the Board. All members were present, except for Board Member Morasco. Board Member Morasco arrived at the meeting at 9:27 a.m.

Vice Chairperson Nichols led the Board in the Pledge of Allegiance.

Transition Assistant Wurbs announced for the record that Mr. Nixon had a family health emergency that required his attention out of state. Ms. Wurbs was asked to fill-in for him at the meeting.

**2. SWEARING-IN OF NEW BOARD MEMBER(S) - ACTION ITEM**

There were no new Board members to be sworn-in.

3. **ORAL COMMUNICATIONS**

This item was scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association.

There were no oral communications presented.

4. **REVIEW ASSOCIATION MEETING MINUTES OF JULY 11, 2013 - RECEIVE AND FILE**

This item was scheduled for the Board to review and receive and file the Regular Board Meeting Minutes of July 11, 2013.

**MOTION WAS MADE TO RECEIVE AND FILE THE MINUTES OF JULY 11, 2013.** (Motion by Board Member Muir, City of Encinitas / Second by Board Member Cowles, City of Vista.) Motion was approved by a vote of 6 ayes, 0 nays.

**Ayes:** Cowles, Morrison, Muir, Mullin, Nichols, Sinnott

**Nays:**

**Abstain:**

**Absent:** Morasco

5. **FINANCE AND BUDGET - INFORMATION & ACTION ITEMS**

A. **Review Final Budget and Expenditure Status for Fiscal Year 2012/2013 – Information Item (Receive and File)**

Treasurer Sinnott, Transition Assistant Wurbs and Fiduciary Agent Dale Nielsen of the City of Vista reviewed the final budget and expenditure status for June 30, 2013.

There were no questions or comments from the Board Members after the overview report was presented for the final budget and expenditure status for June 30, 2013.

**MOTION WAS MADE TO RECEIVE AND FILE THE FINAL BUDGET AND EXPENDITURE STATUS FOR FISCAL YEAR 2012/2013.** (Motion by Treasurer Sinnott, City of Del Mar / Second by Board Secretary Cowles, City of Vista. Motion was approved by a vote of 6 ayes, 0 nays.

**Ayes:** Cowles, Morrison, Muir, Mullin, Nichols, Sinnott

**Nays:**

**Abstain:**

**Absent:** Morasco

**B. RSWA Investment Report for the First Quarter of Fiscal Year 2013/2014 – Information Item (Receive and File)**

Treasurer Sinnott, Transition Assistant Wurbs and Fiduciary Agent Dale Nielson of the City of Vista reviewed the investment report as of September 20, 2013.

The recommendation was to receive and file the investment report.

**MOTION WAS MADE TO RECEIVE AND FILE THE INVESTMENT REPORT FOR THE FIRST QUARTER OF FISCAL YEAR 2013/2014.** (Motion by Vice Chairperson Nichols of the City of Solana Beach / Second by Treasurer Sinnott of the City of Del Mar.) Motion was approved by a vote of 6 ayes, 0 nays.

**Ayes:** Cowles, Morrison, Muir, Mullin, Nichols, Sinnott

**Nays:**

**Abstain:**

**Absent:** Morasco

**C. Review Budget and Expenditure status for the First Quarter of Fiscal Year 2013/2014 – Information Item (Receive and File)**

Treasurer Sinnott, Transition Assistant Wurbs and Fiduciary Agent Dale Nielsen of the City of Vista reviewed the first quarter budget and expenditure status as of September 20, 2013.

**MOTION WAS MADE TO RECEIVE AND FILE THE BUDGET AND EXPENDITURE REPORTS FOR THE FIRST QUARTER OF FISCAL YEAR 2013/2014.** (Motion by Board Member Mullin of the City of Poway / Second by Board Secretary Cowles of the City of Vista.) (Board Member Morasco arrived during the discussion of this item) Motion passed unanimously (7 ayes, 0 nays).

**Ayes:** Cowles, Morasco, Morrison, Muir, Mullin, Nichols, Sinnott

**Nays:**

**Abstain:**

**Absent:**

**D. Report on Environmental Enhancement Fund Distribution and Press Release – Information Item.**

Transition Assistant Wurbs provided an update that the press releases were in front of the Board Members and the generic press release that would be on the website is in the agenda packet. Ms. Wurbs advised the Board Members that the checks would be mailed after the October 17, 2013 check run and that each Board member would



receive a copy of the check as well as an e-mail with the personalized press release in Word format for their further modification.

6. **HOUSEHOLD HAZARDOUS WASTE (HHW) ISSUES – INFORMATION AND POSSIBLE ACTION**

A. **HHW Participation Reports – Information Item**

Bill Wilson of the City of Encinitas updated the Board on the status of the HHW participation reports. Mr. Wilson highlighted the volumes on page 3 of the report. There were no questions by the Board.

B. **Review HHW Items – Possible Action**

**PaintCare Program – Update Item**

Transition Assistant Wurbs reported that RSWA will be part of a presentation on jurisdictions participating in the California PaintCare program at the NAHMMA conference in Minnesota.

7. **ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS**

A. **Discuss and Approve Future Meeting Schedule – Possible Action Item**

**MOTION WAS MADE TO APPROVE THE FUTURE MEETING SCHEDULE AS JANUARY 9, 2014, APRIL 3, 2014, JULY 10, 2014 AND OCTOBER 2, 2014.** (Motion by Vice Chairperson Nichols of the City of Solana Beach / Second by Board Member Muir of the City of Encinitas.) Motion passed unanimously (7 ayes, 0 nays).

**Ayes:** Cowles, Morasco, Morrison, Muir, Mullin, Nichols, Sinnott

**Nays:**

**Abstain:**

**Absent:**

B. **Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item**

This item was scheduled to provide an opportunity for Board Members or RSWA staff to report on conferences attended. No conferences were attended.

8. **COMMENTS FROM ASSOCIATION MEMBERS AND GENERAL MANAGER**

Chairperson Morrison invited everyone to the “State of the City” address in National City on October 17, 2013 at 5:00 p.m.

Vice Chairperson Nichols asked that staff resend the list of possible conferences.

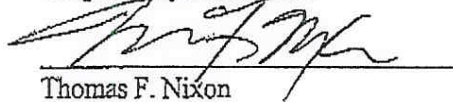
Transition Assistant Wurbs introduced Laura Robinson, the new staff person at the City of Escondido who will be assisting Kathy Winn.

The Board asked that Ms. Wurbs transmit to Mr. Nixon their concern for both himself and his family and thanked Ms. Wurbs for her assistance in handling the meeting of October 10, 2013.

9. ADJOURNMENT

The Chairperson adjourned the meeting at 9:42 a.m. to the meeting of January 9, 2014 at 9:00 a.m. at the Fletcher Cove Community Center, 133 Pacific Avenue, Solana Beach, CA.

Respectfully Submitted:

  
Thomas F. Nixon  
General Manager

Approved:

  
Mike Nichols  
RSWA Vice Chairperson