

**MINUTES
REGIONAL SOLID WASTE ASSOCIATION
REGULAR MEETING**

**June 29, 2017
9:00 a.m.**

**Fletcher Cove Community Center
133 Pacific Avenue
Solana Beach, CA**

BOARD MEMBERS IN ATTENDANCE:

**Mayor Terry Sinnott, City of Del Mar
Council Member Mark Muir, City of Encinitas
Council Member Ed Gallo, City of Escondido (Alternate)
Mayor Ron Morrison, City of National City – RSWA Chairperson
Council Member Dave Grosch, City of Poway – RSWA Treasurer
Council Member Joe Green, City of Vista – RSWA Secretary**

STAFF RESOURCES IN ATTENDANCE:

**James H. Eggart, General Manager/General Counsel
Lauren Warrem, Finance Manager/Treasurer – City of Vista
Richard Hertz, Assistant Finance Manager/Treasurer – City of Vista
Bill Wilson – City of Encinitas**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Morrison called the meeting to order at 9:07 a.m. Vice-Chairperson Nichols was absent. Alternate Board Member Gallo attended the meeting in place of Board Member Morasco. All other Board members were in attendance.

Chairperson Morrison led the Board in the Pledge of Allegiance.

2. SWEARING IN OF NEW BOARD MEMBERS

There were no new Board members to be sworn-in.

3. ORAL COMMUNICATIONS

This item was scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association.

There were not oral communications presented.

4. **CONSENT CALENDAR**

The consent calendar included the following items:

- A. The receipt and filing of the Minutes of the April 6, 2017 Meeting of the Board of the Regional Solid Waste Association.
- B. The receipt and filing of the Minutes of the June 1, 2017 Meeting of the Budget Subcommittee.

MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR.

(Motion by Board Member Muir, City of Encinitas / Second by Board Member Sinnott, City of Del Mar). Motion was approved by a vote of 5 ayes, 0 nays, and 1 abstention, with 1 absent.

Ayes: Green, Grosch, Morrison, Muir, Sinnott

Nays:

Abstain: Gallo

Absent: Nichols

5. **PRESENTATION TO THE BOARD**

This item was scheduled for the Board to receive a presentation regarding food waste diversion and recovery and potential program options for RSWA and RSWA member cities to support food waste diversion. Barbara Hamilton, Director of Strategic Initiatives for the San Diego Food System Alliance presented the Board with ideas and options for supporting food waste diversion and recovery through programs and initiatives sponsored by San Diego Food System Alliance. Jessica Toth of the Solana Center for Environmental Innovation presented the Board with information about services offered by the Solana Center to assist RSWA and its member cities to help promote food waste reduction and diversion locally.

6. **REPORT BY INDIVIDUAL CITIES ON USE OF HHW EDUCATIONAL FUNDING – POSSIBLE ACTION ITEM**

Chairperson Morrison invited comments from the Board Members on how the Member Cities used the HHW educational funding and environmental enhancement funding provided by RSWA during the last fiscal year.

Board Member Sinnott of the City of Del Mar reported that the city used the funds for outreach to commercial customers regarding solid waste and food waste recycling.

Alternate Board Member Gallo of the City of Escondido reported that the city used the funding entirely on a recycling education program in local schools that included the children designing calendars.

Board Member Muir of the City of Encinitas reported that the city used the funds toward its zero waste programs and providing information to the community regarding statutory organic waste diversion requirements.

Treasurer Grosch of the City of Poway reported that the city used the funds to develop a handout to give to apartment managers providing compliance information regarding recycling, HHW disposal, and other aspects of the City's solid waste program.

Secretary Green of the City of Vista reported that the city used the funds to purchase and distribute 500 reusable bags with inserts promoting the city's household hazardous waste and recycling programs.

Chairperson Morrison of the City of National City reported that the city used the funding to purchase and distribute reusable bags with recycling information printed on the outside and to distribute handouts on recycling to residents of apartment complexes in the city.

7. FINANCE AND BUDGET – INFORMATION & ACTION ITEMS

A. RSWA Investment Report for the Fourth Quarter of Fiscal Year 2016/2017 - Information Item (Receive and File)

General Manager Eggart reviewed the investment report as of June 19, 2017.

MOTION WAS MADE TO RECEIVE AND FILE THE INVESTMENT REPORT. (Motion by Board Member Sinnott, City of Del Mar / Second by Alternate Board Member Gallo, City of Escondido). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

Ayes: Gallo, Green, Grosch, Morrison, Muir, Sinnott

Nays:

Abstain:

Absent: Nichols

B. Review Budget and Expenditure Status for the Fourth Quarter of Fiscal Year 2016/2017 – Information Item (Receive and File)

General Manager Eggart reviewed the fourth quarter budget and expenditure status as of June 19, 2017.

MOTION WAS MADE TO RECEIVE AND FILE THE BUDGET AND EXPENDITURE STATUS FOR THE FOURTH QUARTER OF FISCAL YEAR 2016/2017. (Motion by Board Member Muir, City of Encinitas / Second by Alternate Board Member Gallo, City of Escondido). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

Ayes: Gallo, Green, Grosch, Morrison, Muir, Sinnott
Nays:
Abstain:
Absent: Nichols

C. Review FY 2017/2018 and FY 2018/2019 Budgets – Possible Action Item

General Manager Eggart and the Budget Subcommittee comprised of Chairperson Morrison, Vice-Chairperson Nichols, and Treasurer Grosch presented the draft FY 2017/2018 and FY 2018/2019 budgets for review and approval. It was noted that the Budget Subcommittee was recommending the Board increase the budgeted amount for Education funding to the member cities from \$1,000 per city to \$5,000 per city and allow the cities (except Escondido) to use the funds for both HHW and organics diversion education.

MOTION WAS MADE TO APPROVE THE FY 2017/2018 AND FY 2018/2019 BUDGETS AS PRESENTED WITH THE UNDERSTANDING THAT THE MEMBER CITIES SHALL PROVIDE A WRITTEN REPORT ANNUALLY TO THE RSWA BOARD ON THEIR EXPENDITURE OF EDUCATIONAL AND ENVIRONMENTAL ENHANCEMENT PROGRAM FUNDING. (Motion by Board Member Sinnott, City of Del Mar / Second by Board Member Muir, City of Encinitas). Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

Ayes: Gallo, Green, Grosch, Morrison, Muir, Sinnott
Nays:
Abstain:
Absent: Nichols

D. Consideration of Options for Supporting and Promoting Organic Waste Diversion in RSWA Jurisdictions – Possible Action Item

The Board discussed potential options for funding organic waste diversion programs with the increased Special Programs budget and determined that further input from the member cities was needed. General Manager Eggart agreed to reach out to and solicit input from the six city program managers and to report back to the Board.

E. Consultant Services Agreement – Renewal – Possible Action Item

Chairperson Morrison presented and provided a report to the Board regarding proposed Amendment No. 1 to the Consultant Services Agreement between RSWA and Woodruff, Spradlin & Smart to extend the term of the agreement for an additional two years. General Manager Eggart did not participate.

MOTION WAS MADE TO APPROVE AMENDMENT NO. 1 TO CONSULTANT SERVICES AGREEMENT BETWEEN THE REGIONAL SOLID WASTE ASSOCIATION AND WOODRUFF, SPRADLIN & SMART AND AUTHORIZE CHAIRPERSON MORRISON TO EXECUTE THE AMENDMENT ON BEHALF OF RSWA. (Motion by Board Member Muir, City of Encinitas / Second by Treasurer Grosch, City of Poway.) Motion was approved by a vote of 6 ayes and 0 nays, with 1 absent.

Ayes: Gallo, Green, Grosch, Morrison, Muir, Sinnott

Nays:

Abstain:

Absent: Nichols

Board Member Sinnott left the meeting at 10:12 a.m.

8. HOUSEHOLD HAZARDOUS WASTE (HHW) AND OTHER SOLID WASTE ISSUES – INFORMATION AND POSSIBLE ACTION ITEM(S)

A. HHW Participation Reports - Information Item

Bill Wilson of the City of Encinitas reviewed the fourth quarter HHW participation reports for the Board and responded to questions. Copies of the reports were provided to the Board and made available to the public. No action was taken.

B. Legislative Update – Information Item

General Manager Eggart provided a brief update on pending legislation of interest relating to solid waste and household hazardous waste, including AB 1219 relating to extension of liability protections for food donation and SB 212 relating to medical waste. The Board was also provided with copies of CalRecycle's list of Current Priority Bills pending in the State Legislature.

C. Update on HHW Issues, Organics Disposal Issues, and Other Potential Future Issues – Information Item

General Manager Eggart updated the Board on the status of CalRecycle's implementation SB 1383, which addresses Short Term Climate Pollutants and establishes methane emissions targets, and its recent workshop on developing regulations. Materials from CalRecycle's June 26, 2017 workshop, a "toolbox" resource document from the CalRecycle website, and a newspaper article about private business initiatives to reuse food waste were provided to the Board and the public. General Manager Eggart also provided the Board with information about a recent lawsuit filed by the California Apartment Association against the City of Los Angeles challenging the city's solid waste franchise agreements.

D. Website Activity Report – Information Item

General Manager Eggart provided Board members with RSWA Website activity reports for FY 2016/2017. There were 1,299 visits to the RSWA website in FY 16/17 and 212 visits in the 4th quarter.

9. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS

A. Review Future Meeting Schedule – Possible Action Item

October 5, 2017
January 4, 2018
April 5, 2018

This item was scheduled for discussion and approval of the future meeting schedule. After discussion, the Board made no changes to the current meeting schedule.

B. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item

Secretary Green provided the Board with a report on his attendance of the Waste Expo conference held in New Orleans from May 9-11, 2017.

C. Approval of Board Members and Staff Attendance and Conference Expenses at all of the Following Meetings, Including Out of State Meetings, of the Following Organizations Which List Shall be Titled "List of Accepted Organizations and Conferences" – Action Item:

1. SWANA (Solid Waste Association of North America) sponsored conferences and SWANA chapter meetings
2. Waste 360 – Waste Age and Waste Expo Events

3. NSWMA (National Solid Waste Management Association) and WASTEC (Waste Equipment Technology Association) sponsored conferences
4. NAHMMA (North American Hazardous Materials Management Association) sponsored conferences and meetings
5. National Recycling Coalition sponsored events
6. California Department of Resources Recycling and Recovery (CalRecycle) sponsored events

General Manager Eggart recommended Board approval of the List of Accepted Organizations and Conferences, including out of state meetings, for possible attendance by Board Members and RSWA Staff. The recommendation includes authorization for reimbursement of expenditures in excess of \$1,000 for out-of-state travel at the specified events.

MOTION WAS MADE TO APPROVE BOARD MEMBER AND STAFF ATTENDANCE AND EXPENSES INCURRED AT MEETINGS AND CONFERENCES, INCLUDING OUT-OF-STATE MEETINGS AND CONFERENCES OF THE ORGANIZATIONS LISTED ON THE LIST OF ACCEPTED ORGANIZATIONS AND CONFERENCES PRESENTED AT THE MEETING. (Motion by Board Member Muir, City of Encinitas / Second by Treasurer Grosch, City of Poway.) Motion was approved by a vote of 5 ayes and 0 nays, with 2 absent.

Ayes: Gallo, Green, Grosch, Morrison, Muir,
Nays:
Abstain:
Absent: Nichols, Sinnott

10. COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER

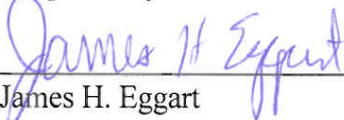
Chairperson Morrison, General Manager Eggart, and Jeff Ritchie of EDCO reminded the Board about the Grand Opening Ceremony for EDCO's new Escondido Resource Recovery Facility on June 30th at 9:30 a.m.

The Board discussed and directed that the October 5, 2017 meeting be held at EDCO's Escondido facility so that the Board can receive a tour.

11. **ADJOURNMENT**

Chairperson Morrison adjourned the meeting at 10:40 a.m. to the meeting of October 5, 2017 to be held at EDCO Waste and Recycling Services, 1021 W. Mission Avenue, Escondido.

Respectfully Submitted:



James H. Eggart
General Manager

Approved:



Joe Green
RSWA Secretary