

**MINUTES
REGIONAL SOLID WASTE ASSOCIATION
REGULAR MEETING**

**July 7, 2016
9:00 a.m.**

**Fletcher Cove Community Center
133 Pacific Avenue
Solana Beach, CA**

BOARD MEMBERS IN ATTENDANCE:

**Deputy Mayor Terry Sinnott, City of Del Mar – RSWA Treasurer
Council Member Mark Muir, City of Encinitas
Council Member Ed Gallo, City of Escondido (Alternate)
Mayor Ron Morrison, City of National City – RSWA Chairperson
Council Member Mike Nichols, City of Solana Beach – RSWA Vice-Chairperson
Council Member Dave Grosch, City of Poway – RSWA Secretary
Council Member Cody Campbell, City of Vista**

STAFF RESOURCES IN ATTENDANCE:

**James H. Eggart, General Manager/General Counsel
Richard Hertz, Assistant Finance Manager/Treasurer – City of Vista
Bill Wilson – City of Encinitas**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Morrison called the meeting to order at 9:05 a.m. All Board members were present.

Vice-Chairperson Nichols led the Board in the Pledge of Allegiance.

2. SWEARING-IN OF NEW BOARD MEMBER(S) - ACTION ITEM

There were no new Board members to be sworn-in.

3. ORAL COMMUNICATIONS

This item was scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association.

There were no oral communications presented.

4. **CONSENT CALENDAR**

- A. The consent calendar included the receipt and filing of the Regular Board Meeting Minutes of April 7, 2016.

MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR.
(Motion by Board Member Muir, City of Encinitas / Second by Secretary Grosch, City of Poway.) Motion was approved by a vote of 6 ayes, 0 nays, and 1 abstention.

Ayes: Campbell, Morrison Grosch, Muir, Nichols, Sinnott

Nays:

Abstain: Gallo

Absent:

5. **REPORT BY MEMBER CITIES ON USE OF HHW EDUCATIONAL FUNDING AND ENVIROMNETAL ENHANCEMENT FUNDING – INFORMATION ITEM.**

Chairperson Morrison invited comments from the Board Members on how the Member Cities used the HHW educational funding and environmental enhancement funding provided by RSWA during the last fiscal year.

Board Member Campbell of the City of Vista reported that the city used the funds to provide seven 7x4 foot special event street signs, a banner to display at the park, and two special event banners to display in the City. He also reported that the City was continuing to advertise the HHW facility in the City's Use and Rec Guide, which is distributed to households in the city three times per year.

Vice-Chairperson Nichols of the City of Solana Beach reported that the city used the funds for a rain barrel program with the Solana Center.

Alternate Board Member Gallo reported that the City of Escondido used the funding entirely on recycling and repurposing education through an Earth Day poster contest at the local school district.

Board Member Muir of the City of Encinitas reported that the city used the funds toward its city single use plastic bag program, its sustainable living zero waste summit, and a middle school program to support recycling education.

Secretary Grosch of the City of Poway asked city staff member Pam Gravel to provide the report. Ms. Gravel reported that the city used the funds to develop a handout to give to apartment managers providing compliance information regarding recycling, HHW disposal, and other aspects of the City's solid waste program.

Treasurer Sinnott of the City of Del Mar reported that the city has used the funds to inform residents about household hazardous waste recycling, hold recycling days, and to

fund an effort with restaurants to get them on board with recycling and food waste disposal.

Chairperson Morrison of the City of National City reported that the city has used the funding for preparing recycling calendars and signage and educational materials.

6. FINANCE AND BUDGET - INFORMATION & ACTION ITEMS

A. RSWA Investment Report for the Fourth Quarter of Fiscal Year 2015/2016 – Information Item (Receive and File)

Treasurer Sinnott, General Manager Eggart and Assistant Fiduciary Agent Hertz of the City of Vista reviewed the investment report as of June 29, 2016.

MOTION WAS MADE TO RECEIVE AND FILE THE INVESTMENT REPORT. (Motion by Treasurer Sinnott, City of Del Mar / Second by Board Member Muir, City of Encinitas.) Motion was approved by a vote of 7 ayes, 0 nays.

Ayes: Campbell, Gallo, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain:

Absent:

B. Review Budget and Expenditure Status for the Fourth Quarter of Fiscal Year 2015/2016 – Information Item (Receive and File)

Treasurer Sinnott, General Manager Eggart and Assistant Fiduciary Agent Hertz of the City of Vista reviewed the fourth quarter budget and expenditure status as of June 29, 2016.

MOTION WAS MADE TO RECEIVE AND FILE THE BUDGET AND EXPENDITURE STATUS REPORT. (Motion by Treasurer Sinnott, City of Del Mar / Second by Secretary Grosch, City of Poway.) Motion was approved by a vote of 7 ayes, 0 nays.

Ayes: Campbell, Gallo, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain:

Absent:

C. Review FY 2016/2017 and FY 2017/18 Budgets – Action Item

General Manager Eggart and the Budget Subcommittee comprised of Chairperson Morrison, Treasurer Sinnott and Vice-Chairperson Nichols presented the draft FY 2016/2017 and FY 2017/2018 budgets for review and approval.

MOTION WAS MADE TO APPROVE THE FY 2016/2017 AND FY 2017/2018 BUDGETS. (Motion by Alternate Board Member Gallo, City of Escondido / Second by Secretary Grosch, City of Poway.) Motion was approved by a vote of 7 ayes, 0 nays.

Ayes: Campbell, Gallo, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain:

Absent:

D. Review of the Draft RSWA Statement of Investment Policy and Adopt Resolution No. 2016-01 Approving the Policy – Action Item

General Manager Eggart and Assistant Fiduciary Agent Hertz presented the proposed amended Investment Policy to the Board, commenting that the proposed change is necessary to make it consistent with the City of Vista's Investment Policy which was modified in May 2016.

MOTION WAS MADE TO ADOPT RESOLUTION NO. 2016-01 APPROVING THE MODIFIED RSWA INVESTMENT POLICY. (Motion by Board Member Muir, City of Encinitas / Second by Alternate Board Member Gallo, City of Escondido.) Motion was approved by a roll call vote of 7 ayes, 0 nays.

Ayes: Campbell, Gallo, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain:

Absent:

7. HOUSEHOLD HAZARDOUS WASTE (HHW) ISSUES – INFORMATION AND POSSIBLE ACTION

A. HHW Participation Reports – Information Item

General Manager Eggart and Bill Wilson of the City of Encinitas reviewed the HHW participation reports for the Board.

B. Legislative Update – Information Item

General Manager Eggart provided the Board with an update on the status of pending legislation of interest related to solid waste and household hazardous waste issues and provided the Board with a handout summarizing the status of the following previously introduced State legislation: Assembly Bill 45, Assembly Bill 1005, Assembly Bill 1669, Assembly Bill 2725, Assembly Bill 2039, Assembly Bill 2153, Assembly Bill 2530, and Senate Bill 1229.

General Manager Eggart and Jeff Ritchie of EDCO also discussed and provided the Board with an update of the status of implementation of AB 1826, the previously adopted legislation regarding commercial recycling of organic materials.

C. Update on HHW Items and Other Potential Future Issues – Information Item

General Manager Eggart updated the Board on the history and status of the proposed Los Angeles County Drug Take-Back Ordinance, which was considered, but not adopted, by the Board of Supervisors on June 14, 2016.

General Manager Eggart also updated the Board on the status of Proposition 67, the November 2016 referendum measure regarding the Plastic Bag Ban adopted by the State Legislature in 2014, and Proposition 65, a related initiative measure that has also qualified for the November 2016 ballot.

D. Website Activity Report – Information Item

General Manager Eggart discussed with the Board the website activity reports attached to the agenda. There were 1,245 visits to the RSWA website in FY 15/16 and 349 visits in the 4th quarter.

MOTION WAS MADE TO RECEIVE AND FILE THE WBSITE ACTIVITY REPORT. (Motion by Alternate Board Member Gallo, City of Escondido / Second by Treasurer Sinnott, City of Del Mar.) Motion was approved by a vote of 7 ayes, 0 nays.

Ayes: Campbell, Gallo, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain:

Absent:

8. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS

A. Discuss Start Time for Future Meetings – Possible Action Item

At the April 7, 2016 Board Meeting, Secretary Grosch asked that this item be placed on the agenda to discuss whether to adjust the currently 9:00 a.m. start time for Regular Meetings of the Board. After discussion, no action was taken.

B. Discuss and Approve Future Meeting Schedule – Possible Action Item

October 6, 2016

January 5, 2017

April 6, 2017

This item was scheduled for discussion and approval of the future meeting schedule. After discussion, the Board made no changes to the current meeting schedule.

MOTION WAS MADE TO APPROVE THE FUTURE MEETING SCHEDULE AS SHOWN. (Motion by Treasurer Sinnott, City of Del Mar / Second by Secretary Grosch, City of Poway.) Motion was approved by a vote of 7 ayes, 0 nays.

Ayes: Campbell, Gallo, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain:

Absent:

C. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item

Board Member Campbell and Board Member Muir each reported on their attendance at the Waste Expo conference held in Las Vegas from June 6 – 9, 2016.

D. Approval of Board Members and Staff Attendance and Conference Expenses at all of the Following Meetings, Including Out of State Meetings, of the Following Organizations Which List Shall be Titled “List of Accepted Organizations and Conferences” – Action Item:

1. SWANA (Solid Waste Association of North America) sponsored conferences and SWANA chapter meetings
2. Waste 360 – Waste Age and Waste Expo Events
3. NSWMA (National Solid Waste Management Association) and WASTEC (Waste Equipment Technology Association) sponsored conferences
4. NAHMMA (North American Hazardous Materials Management Association) sponsored conferences and meetings
5. National Recycling Coalition sponsored events
6. California Department of Resources Recycling and Recovery (CalRecycle) sponsored events

The recommendation is to approve the List of Accepted Organizations and Conferences, including out of state meetings, for possible attendance by Board Members and RSWA Staff.

MOTION WAS MADE TO APPROVE BOARD MEMBER AND STAFF ATTENDANCE AND EXPENSES INCURRED AT MEETINGS AND CONFERENCES, INCLUDING OUT-OF-STATE MEETINGS AND CONFERENCES, OF THE ORGANIZATIONS LISTED ON THE LIST OF ACCEPTED ORGANIZATIONS AND CONFERENCES PRESENTED AT THE MEETING. (Motion by Secretary Grosch, City of Poway / Second by Board Member Campbell, City of Vista.) Motion was approved by a vote of 7 ayes, 0 nays.

Ayes: Campbell, Gallo, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain:

Absent:

9. COMMENTS FROM ASSOCIATION MEMBERS AND GENERAL MANAGER

General Manager Eggart informed the Board that he had been asked to participate in a panel discussion/presentation at the SANDAG Regional Planning Technical Working Group meeting regarding potential collaboration to reduce organic materials from landfills.

General Manager Eggart reported that all past Minutes from the last three years have now been uploaded to the RSWA website.

General Manager Eggart inquired whether any Board Members were interested in touring the EDCO facility. None of the Board Members expressed interest in a tour at this time.

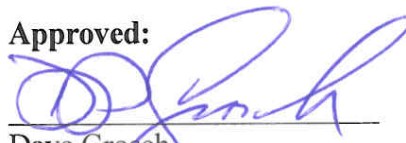
10. ADJOURNMENT

The Chairperson adjourned the meeting at 10:30 a.m. to the meeting of October 6, 2016 at 9:00 a.m. at the Fletcher Cove Community Center, 133 Pacific Avenue, Solana Beach.

Respectfully Submitted:


James H. Eggart
General Manager

Approved:


Dave Grosch
RSWA Secretary