

**MINUTES
REGIONAL SOLID WASTE ASSOCIATION
REGULAR MEETING**

**January 5, 2017
9:00 a.m.**

**Fletcher Cove Community Center
133 Pacific Avenue
Solana Beach, CA**

BOARD MEMBERS IN ATTENDANCE:

**Mayor Terry Sinnott, City of Del Mar – RSWA Treasurer
Council Member Mark Muir, City of Encinitas
Deputy Mayor Michael Morasco, City of Escondido
Mayor Ron Morrison, City of National City – RSWA Chairperson
Mayor Mike Nichols, City of Solana Beach – RSWA Vice Chairperson
Council Member Dave Grosch, City of Poway – RSWA Secretary
Council Member Joe Green, City of Vista**

STAFF RESOURCES IN ATTENDANCE:

**James H. Eggart, General Manager/General Counsel
Lauren Warrem, Director of Finance /Treasurer – City of Vista
Richard Hertz, Finance Manager – City of Vista**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chairperson Mike Nichols called the meeting to order at 9:10 a.m. All members were present with the exception of Chairperson Morrison who arrived at 9:12 a.m. and Board Member Morasco who arrived at 9:24 a.m.

Vice Chairperson Nichols led the Board in the Pledge of Allegiance.

2. SWEARING-IN OF NEW BOARD MEMBER(S) - ACTION ITEM

New Board Member Joe Green of the City of Vista was sworn in as a RSWA Board Member by General Manager Eggart.

3. ORAL COMMUNICATIONS

This item was scheduled to provide an opportunity for public testimony on matters within the jurisdiction of the Association.

Sam DeCapua from "I Love a Clean San Diego" provided the Board with information about Zero Waste workshops put on by the organization.

4. **CONSENT CALENDAR**

- A. The consent calendar included the receipt and filing of the Regular Board Meeting Minutes of October 6, 2016.

MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR. (Motion by Board Member Muir, City of Encinitas / Second by Vice Chairperson Nichols of the City of Solana Beach.) Motion was approved by a vote of 6 ayes, 0 nays, 1 absent.

Ayes: Green, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain:

Absent: Morasco

5. **FINANCE AND BUDGET - INFORMATION & ACTION ITEMS**

- A. **RSWA Investment Report for the Second Quarter of Fiscal Year 2016/2017 – Information Item (Receive and File)**

General Manager Eggart reviewed the investment report as of December 16, 2016.

MOTION WAS MADE TO RECEIVE AND FILE THE INVESTMENT REPORT. (Motion by Board Member Sinnott, City of Del Mar / Second by Board Member Muir, City of Encinitas.) Motion was approved by a vote of 6 ayes, 0 nays, and 1 absent.

Ayes: Green, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain:

Absent: Morasco

- B. **Review Budget and Expenditure Status for the Second Quarter of Fiscal Year 2016/2017 – Information Item (Receive and File)**

General Manager Eggart reviewed the second quarter budget and expenditure status as of December 16, 2016.

MOTION WAS MADE TO RECEIVE AND FILE THE BUDGET AND EXPENDITURE STATUS REPORTS. (Motion by Board Member Muir, City of Encinitas / Second by Vice Chairperson Nichols, City of Solana Beach.) Motion was approved by a vote of 6 ayes, 0 nays, and 1 absent.

Ayes: Green, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain:

Absent: Morasco

C. Review and Approval of Auditor's Report – Action Item

Bryan Gruber of Lance Soll & Lunghard, LLP presented an overview of the annual audit report of Lance Soll & Lunghard, LLP.

The recommendation was to approve the audit report, including the audit letters.

MOTION WAS MADE TO APPROVE THE AUDIT REPORT BY LANCE SOLL & LUNGHARD LLP AND THE AUDIT LETTERS. (Motion by Board Member Muir, City of Encinitas / Second by Board Secretary Grosch, City of Poway.) Motion was approved by a vote of 6 ayes, 0 nays, 1 abstain.

Ayes: Green, Grosch, Morrison, Muir, Nichols, Sinnott

Nays:

Abstain: Morasco

Absent:

6. HOUSEHOLD HAZARDOUS WASTE (HHW) ISSUES – INFORMATION AND POSSIBLE ACTION

A. HHW Participation Reports – Information Item

Bill Wilson of the City of Encinitas reviewed the HHW participation reports for the Second Quarter of the current Fiscal Year.

B. Legislative Update – Information Item

General Manager Eggart reported that the Legislature just reconvened on January 4th and there was not yet any new legislation of interest introduced. General Manager Eggart also reported that the statewide plastic bag ban had been reaffirmed at the November election and was now in effect.

C. Update on HHW Issues and Other Potential Future issues – Information Item

General Manager Eggart updated the Board on the Year 4 Annual Report for the PaintCare Program and CalRecycle's implementation of SB 1383 and discussed a potential future Board workshop on organics disposal options and resources.

General Manager Eggart also provided the Board with information regarding three conferences coming up in 2017.

D. Website Activity Report – Information Item

General Manager Eggart handed out the Website Analytical reports to the Board Members for the Second Quarter of the current Fiscal Year. General Manager Eggart noted that there were 460 total visits to the website in the Second Quarter, up slightly from 404 in the previous quarter. The Board received and filed the Website Activity Report.

7. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS

A. Review Future Meeting Schedule – Possible Action Item

April 6, 2017
July 6, 2017
October 5, 2017

This item was scheduled for discussion and approval of the future meeting schedule. The Board discussed potentially changing the July meeting date, but deferred consideration of the matter until the April 6, 2017 meeting. No changes were made to the existing meeting schedule.

B. Reports by Board Members and/or RSWA Staff Regarding Conferences Attended – Information Item

This item was scheduled to provide an opportunity for Board Members or RSWA staff to report on conferences attended. No Board Members attended conferences since the last Board meeting.

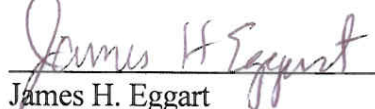
8. COMMENTS FROM ASSOCIATION MEMBERS AND GENERAL MANAGER

New Board Member Joe Green of the City of Vista was welcomed by the Board Members. General Manager Eggart thanked Stericycle for quickly responding to a Solana Beach resident who had contacted him regarding service and reminded the Board Members about filing of Form 700s.

9. **ADJOURNMENT**

The Chairperson adjourned the meeting at 10:12 a.m. to the meeting of April 6, 2017 at 9:00 a.m. at the Fletcher Cove Community Center, 133 Pacific Avenue, Solana Beach, CA.

Respectfully Submitted:



James H. Eggart
General Manager

Approved:



Dave Grosch
RSWA Secretary