

**MINUTES
REGIONAL SOLID WASTE ASSOCIATION
SPECIAL MEETING**

**April 6, 2023
9:00 a.m.**

**City of Solana Beach Council Chambers
635 South Highway 101
Solana Beach, CA**

BOARD MEMBERS IN ATTENDANCE:

**Mayor Ron Morrison, City of National City – RSWA Chairperson
Council Member Dwight Worden, City of Del Mar– RSWA Vice-Chairperson
Council Member Joe Green, City of Vista – RSWA Secretary
Mayor Tony Kranz, City of Encinitas
Deputy Mayor David Zito, City of Solana Beach
Council Member Peter De Hoff, City of Poway
Council Member Michael Morasco, City of Escondido**

STAFF RESOURCES IN ATTENDANCE:

James H. Eggart, General Manager/General Counsel

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Morrison called the meeting to order at 9:07 a.m.

Board Member Morasco led the Board in the Pledge of Allegiance.

2. SWEARING-IN OF NEW BOARD MEMBER(S)

General Manager Eggart administered the Oath of Office to new Board Members Peter De Hoff of the City of Poway, Tony Kranz of the City of Encinitas, and David Zito of the City of Solana Beach.

3. ORAL COMMUNICATIONS

None.

4. CONSENT CALENDAR

The consent calendar included the following items:

- A.** Minutes of the December 1, 2022, Meeting of the Board of the Regional Solid Waste Association – Recommended Action: Receive and File.

- B.** RSWA Website Activity Report for Third Quarter of FY 2022/2023 (through March 29, 2023) – Recommended Action: Receive and File.

MOTION WAS MADE TO APPROVE THE CONSENT CALENDAR.

(Motion by Secretary Green, City of Vista/Second by Vice-Chairperson Worden, City of Del Mar). Motion was approved by a vote of 7 ayes, 0 nays, and 0 abstentions.

Ayes: Morasco, Zito, Kranz, De Hoff, Green, Worden, Morrison

Nays:

Abstain:

Absent:

5. ELECTION OF OFFICERS– ACTION ITEM

This item is scheduled for the election of officers. The last election of officers occurred at the March 31, 2022 Board meeting.

MOTION WAS MADE TO APPOINT THE FOLLOWING SLATE OF OFFICERS.

- 1. CHAIRPERSON – MAYOR RON MORRISON, CITY OF NATIONAL CITY**
- 2. VICE-CHAIRPERSON – COUNCIL MEMBER DWIGHT WORDEN, CITY OF DEL MAR**
- 3. TREASURER – COUNCIL MEMBER JOE GREEN, CITY OF VISTA**
- 4. SECRETARY, DEPUTY MAYOR DAVID ZITO, CITY OF SOLANA BEACH**

(Motion by Board Member Kranz, City of Encinitas/Second by Treasurer Green, City of Vista). Motion was approved by a vote of 7 ayes, 0 nays, and 0 abstentions.

Ayes: Morasco, Zito, Kranz, De Hoff, Green, Worden, Morrison

Nays:

Abstain:

Absent:

6. FISCAL YEAR 2023/2024 DISPOSAL RATE AND VOLUME REBATE AMOUNTS – INFORMATION ITEM

General Manager Eggart updated the Board on the solid waste disposal rates for the RSWA Member Cities and the Volume Rebate amount for FY 2023/2024. General Manager Eggart reported that there is a rate freeze in effect for FY 2023/2024. So, for the Cities of Del Mar, Encinitas, Solana Beach and Vista, the disposal rate will remain at \$53.83/ton, and for the Cities of National City and Poway, the disposal rate will remain at \$48.53/ton. General Manager Eggart also reported that, pursuant to Amendment No. 2 to the Agreement with EDCO approved in 2022, the Volume Rebate paid by EDCO to RSWA for FY 2023/2024 would increase from \$381,852.05 to \$481,852.

7. **PRESENTATION**

Jim Ambroso and Robert Hill from EDCO Disposal provided a presentation on EDCO's recycling programs and recycling markets and answered questions from the Board Members. A copy of the PowerPoint presentation provided by EDCO was provided to the Board and the public at the meeting.

With the consent of the Board, Chairperson Morrison advanced Item 11.A.

11. **ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS**

A. **Review Future Meeting Schedule – Possible Action Item**

This item was scheduled for discussion and approval of the future meeting schedule. It was noted that the previously approved meeting schedule was as follows:

July 6, 2023
October 5, 2023
January 4, 2023

MOTION WAS MADE TO RESCHEDULE THE JULY 6, 2023, REGULAR MEETING TO JULY 13, 2023, AT 9:00 A.M.

(Motion by Board Member Morasco, City of Escondido/Second by Council Member De Hoff, City of Poway). Motion was approved by a vote of 7 ayes, 0 nays, and 0 abstentions.

Ayes: Morasco, Zito, Kranz, De Hoff, Green, Worden, Morrison
Nays:
Abstain:
Absent:

Board Member Morasco left the meeting at 10:30 a.m.

8. **SB 1383 COMPLIANCE SUPPORT SERVICES STATUS REPORT – INFORMATION ITEM**

The Board received a report on the status of the SB 1383 compliance support services being provided to the RSWA member Cities by Solana Center for Environmental Innovation ("Solana Center"). Copies of Amendment No. 4 to the Consultant Services Agreement and a Summary of Invoiced Costs through February 2023 was provided to the Board and public in the Agenda Packet. Jessica Toth of Solana Center provided a PowerPoint presentation and answered the Board Members' questions. A copy of the PowerPoint presentation was provided to the Board and the public at the meeting.

9. FINANCE AND BUDGET - INFORMATION AND ACTION ITEMS

A. Budget and Expenditure Status for the Third Quarter of Fiscal Year 2022/2023 - Information Item (Receive and File)

General Manager Eggart reviewed the third quarter Financial Status and Cash Activity reports as of March 31, 2023. Details were provided to the Board Members and public in their respective agenda packets. The year-to-date activity reflected in the reports show actual revenues of \$273,838 and actual expenditures of \$281,547 through March 31, 2023. As of March 31, 2023, RSWA had a fund balance of \$320,221, which includes \$80,000 in reserves for HHW facility closures.

MOTION WAS MADE TO RECEIVE AND FILE THE FINANCIAL STATUS AND CASH ACTIVITY REPORTS FOR THE THIRD QUARTER OF FISCAL YEAR 2022/2023.

(Motion by Treasurer Green, City of Vista/Second by Board Member De Hoff, City of Poway). Motion was approved by a vote of 6 ayes, 0 nays, and 0 abstentions, with 1 absence.

Ayes: Zito, Kranz, De Hoff, Green, Worden, Morrison
Nays:
Abstain:
Absent: Morasco

B. RSWA Investment Report for the Third Quarter of Fiscal Year 2022/2023 – Information Item (Receive and File)

General Manager Eggart reviewed the investment report as of September 30, 2022. All of RSWA's funds are invested in the City of National City's portfolio. As of March 31, 2023, RSWA had an invested cash balance of \$320,221. Details on the City of National City's portfolio and investment activity through November 30, 2022, was provided to the Board Members in their respective agenda packets.

MOTION WAS MADE TO RECEIVE AND FILE THE INVESTMENT REPORT FOR THE THIRD QUARTER OF FISCAL YEAR 2022/2023

(Motion by Board Member Kranz, City of Encinitas/Second by Treasurer Green, City of Vista). Motion was approved by a vote of 6 ayes, 0 nays, and 0 abstentions, with 1 absence.

Ayes: Zito, Kranz, De Hoff, Green, Worden, Morrison
Nays:
Abstain:
Absent: Morasco

C. Fiscal Years 2023/2024 and 2024/2025 Budgeting Process – Action Item

General Manager Eggart reviewed the two-year budgeting process and requested that the Board consider appointing a budget subcommittee consisting of up to three (3) Board Members to work with the General Manager to prepare an amended Fiscal Year 2023/2024 Budget and a 2024/2025 Budget for consideration by the full Board.

MOTION WAS MADE TO APPOINT A BUDGET SUBCOMMITTEE CONSISTING OF CHAIRPERSON MORRISON, VICE-CHAIRPERSON WORDEN, AND TREASURER GREEN.

(Motion by Chairperson Morrison, City of National City/Second by Treasurer Green, City of Vista). Motion was approved by a vote of 6 ayes, 0 nays, and 0 abstentions, with 1 absence.

Ayes: Zito, Kranz, De Hoff, Green, Worden, Morrison
Nays:
Abstain:
Absent: Morasco

10. HOUSEHOLD HAZARDOUS WASTE (HHW), ORGANIC WASTE, AND OTHER SOLID WASTE ISSUES – INFORMATION AND POSSIBLE ACTION ITEM(S)

A. Fourth Amendment to Agreement for Operation of Household Hazardous Waste Disposal Services Between Regional Solid Waste Association and the City of Vista – Action Item

A Staff Report and draft Amendment extending the term of the current Agreement between RSWA and the City of Vista for operation of Household Hazardous Waste Disposal Services through June 30, 2025, was provided to the Board and public in the Agenda Packet.

MOTION WAS MADE TO AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A FOURTH AMENDMENT FOR THE OPERATION OF HOUSEHOLD HAZARDOUS WASTE DISPOSAL SERVICES ON BEHALF OF RSWA WITH THE CITY OF VISTA EXTENDING THE TERM OF THE AGREEMENT ON TERMS ACCEPTABLE TO THE CITY.

(Motion by Treasurer Green, City of Vista/Second by Vice-Chairperson Worden, City of Del Mar). Motion was approved by a vote of 6 ayes, 0 nays, and 0 abstentions, with 1 absence.

Ayes: Zito, Kranz, De Hoff, Green, Worden, Morrison
Nays:
Abstain:
Absent: Morasco

With the consent of the Board, Chairperson Morrison advanced Item 11.C.

11. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS

C. Update on Potential Educational Conference Attendance – Information Item

General Manager Eggart provided information to the Board regarding the WasteExpo, scheduled for May 1, 2023 - May 4, 2023, in New Orleans. Chairperson Morrison indicated he planned to attend.

10. HOUSEHOLD HAZARDOUS WASTE (HHW), ORGANIC WASTE, AND OTHER SOLID WASTE ISSUES – INFORMATION AND POSSIBLE ACTION ITEM(S)

B. HHW Participation Reports – Information item

General Manager Eggart reviewed the HHW participation summary reports through the Third Quarter of FY 2022/2023. Copies of the reports were provided to the Board and the public at the meeting.

Vice-Chairperson Worden, Treasurer Green, Board Member Kranz, and Board Member De Hoff left the meeting at 11:03, at which point a quorum was lost.

C. Legislative Update – Information Item

General Counsel Eggart advised the remaining members of the Board and the public in attendance on pending state legislation of interest relating to solid waste, organic waste, recycling, and household hazardous waste. A memorandum and PowerPoint presentation were provided to the Board and the public at the meeting.

D. Update on HHW Issues, Organic Waste Disposal Issues, and Other Potential Future Issues- Information Item

This item was scheduled for the Board to be updated on other current household hazardous waste, organic waste, and solid waste issues, and other potential future issues affecting RSWA. No update was provided due to the loss of quorum.

11. ADMINISTRATIVE MATTERS – POSSIBLE ACTION ITEMS

B. Subcommittee Reports – Information and Potential Action Item

This item was scheduled for Board subcommittees to provide a report to the full Board regarding subcommittee meetings and actions. No reports were provided due to loss of quorum.

D. Reports by Board Members and/or RSWA Staff Regarding Conference Attended – Information Item

This item was scheduled to provide an opportunity for Board Members or RSWA Staff to report on conferences attended. No reports were provided due to loss of quorum.

12. **COMMENTS FROM ASSOCIATION MEMBERS, GENERAL COUNSEL AND GENERAL MANAGER**

No comments were provided due to loss of quorum.

13. **ADJOURNMENT**

Chairperson Morrison noted that the meeting ended at 11:03 when quorum was lost and formally adjourned the meeting at 11:30.

Respectfully Submitted:


James H. Eggart
General Manager

Approved:


David Zito
RSWA Secretary